

# **SELF-STUDY REPORT**

## **(SSR)**

**Presented to:**  
**NATIONAL ASSESSMENT & ACCREDITATION COUNCIL**  
**BENGALURU**

**From:**  
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Self Study Report of Shree Guru Tegh Bahadur Sahib Govt. Degree College,Bilaspur,Rampur

# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**



**SHREE GURU TEGH BAHADUR SAHIB GOVT. DEGREE  
COLLEGE,BILASPUR,RAMPUR**

**VILLAGE KUANKHERA,BILASPUR**

**244921**

**[www.sgtbsgovtdegreecollegebilaspur.com](http://www.sgtbsgovtdegreecollegebilaspur.com)**

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# **1. EXECUTIVE SUMMARY**

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## **INTRODUCTION**

SGTBS Govt. Degree College, Bilaspur ,Rampur (U.P) was established in 1996 with a vision of providing career relevant higher education in a rural areas like Bilaspur.The college is affiliated to M.J.P Rohilkhand University, Bareilly (U.P). The college is situated on a very spacious area with separate buildings for Science, Art and Commerce faculty and newly constructed P.G block.College has a sports ground surrounded by boundary wall where college conducts different sports and games including the Annual Sports. The N.S.S units of the college consists of both boys and girls, conduct one day and seven days camp in which the students participate in different social service activities in the nearby rural areas. The Rovers and Rangers unit of the college organize camp and trained the students to render their valuable service to the society especially at the time of natural calamities. “Youth Festival” is organized in the college every year in order to provide platform in which students can prove their talent in co- curricular and extra curricular activity for overall development of their personality. College has a rich library. The Career Counseling cell of the college organizes different Programmes to guide and counsels students about a suitable career choice.The college campus is having Wi-Fi facilities; intercom .A hostel for the girl students is under construction in the college premises.The college has a water harvesting system. The environment club of the college takes active care to maintain a clean and green environment in the college campus and joining areas. The college organizes Alumni meet and parents teachers meet from time to time. At present the college has a Principal, 12 faculty members, 1 class three, 3 class four employes.Faculty members regularly participate in different orientation and refresher programmes. They write and published Books, Papers in National and International journals. They regularly participate in National/International Seminars/Conferences, Symposium and Workshops for continuous improvement of their academic caliber. The college is continuously and consistently on the path of development and progress. We believe in the concept of “SKY is the Limit”.

### **Vision**

**To provide low-cost & quality higher education to the students of educationally, socially & economically weaker sections of the area in order to bridge the rural-urban divide and thus bring about holistic national development.**

In order to achieve the ideals set in its vision and the ideals set in the motto of the college“*Vidya Dhanam Sarvadhanam Pradhanam*” meaning- Vidya Sabhi Dhanu Ma Shrestha Ha through learning, SGTBS Govt. Degree College Bilaspur,Rampur, U.P is hopeful of leading its students to:-

- ♦ Develop the ability to distinguish between the right and wrong.
- ♦ Have the courage to stand up for their rights.
- ♦ Be loyal to the country and fulfill their duties as a citizen.
- ♦ Increase awareness towards national and global social concerns.
- ♦ Rely on themselves to face life’s challenges, striving towards perfection

The progressive administration of the college is the result of smart leadership and the complete reflection of

vision and mission of the college. For fulfillment of the objective of the college, the leadership strives to maintain an open and interactive environment. The college has well qualified faculty to provide leadership and management at various levels. The student centric approach and the quest for excellence by the institution, helps it to achieve its mission. Important National Days are celebrated throughout the year, where students are encouraged to participate and inculcate loyalty to their nation. The Fundamental Rights and Duties enshrined in the Constitution have been prominently displayed at the entrance of the building, as also the vision and mission of the College. Student representatives are included in all committees where their participation is necessary, to develop leadership skills and provide a democratic atmosphere in the running of the College. The faculty members are given ample freedom and responsibility by the Principal to develop academic leadership in order to ensure holistic growth of the institution as a whole.

## **Mission**

**As a unit of Uttar Pradesh Government's Higher Education, SGTBS Govt. Degree College, Bilaspur, Rampur, U.P is engaged in pursuit of academic excellence, in order to achieve the empowerment of all students in the adjoining rural areas by:**

**-The development of leadership skills, inner strength and self-reliance**

**- Inculcation of moral values and tolerance**

**-Making new technological innovations available to the target groups in order to prepare them to face national and global challenges.**

The teachers of the College are highly qualified and fulfill the criteria laid down by the UGC for selection to their posts. They have all been selected by the U.P. Public Service Commission, against permanent positions. Emphasis is laid by the management of UP Govt. and the teachers themselves, on the overall development of the students, who mostly come from the adjoining rural areas. Besides the teaching process, to develop the intellectual and reasoning qualities of the students and for the all-round development, debate competition, poem recitation, essay writing, slogan writing, rangoli making, poster and general knowledge competitions are organized by the departmental councils of the college every year. To encourage the students, the winner students are awarded in the Annual Function at the end of every academic year. The faculties of the college are using new innovative teaching technologies to impart quality education to the students through well equipped smart classrooms. PPT's are one of the mode of teaching. The use of ICT is sought to be promoted through computer labs etc. Moral values are sought to be inculcated through famous sayings on leading a good life, displayed prominently on the college walls. Tolerance towards others is promoted through various sensitization programmes. Student representation, involvement, and participation in all the activities of the college is our real strength to achieve our mission.

## **Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The College is spread in a total area of 11.96 acres of land which houses four buildings for various academic purposes. Girls' hostel facility is available for girls students. The college has a good number of well-qualified staff, selected by the U.P. Public Service Commission Allahabad. At present 12 permanent faculty members are

serving in our college in which 8 are Ph.D. There are 15 departments functioning in U.G including Science, Commerce and Arts with Post Graduation Degree in 14 subjects. Most of the departments have their own Laptops which facilitates the students for techno world education. The college is rich in infrastructure i.e buildings, sports ground, girls hostel etc. Besides one Interactive Seminar hall, which is well equipped with high-tech podium, there are 5 labs (4 in science faculty, 1 in art faculty and computer lab). All the labs are well equipped and have sufficient equipment to carry experiments and other practical work. College has seven smart class rooms. Departmental council activities provide a platform to boost our student's creativity. The college has the provision of remedial classes for slow learners. College has all the sports facilities. The College has been conducting seminars, conferences and workshops for the benefit and promotion of research atmosphere engaging faculties and senior students to involve in paper presentation and publications. Many of the teachers have authored books. News Bulletins are published in the college highlighting different activities conducted in the college campus.

### **Institutional Weakness**

SGTBS Govt. Degree College, Bilaspur is eager to achieve its mission step by step despite limited resources and its rural location. The college is located in a remote area 4 kms away from the main road without regular conveyance facility the students especially from the rural areas and belonging to the economically backward section of the society find it challenging to regularly commute to the college. Though college has a rich library but there is no library staff posted in the college, creating much difficulty for the students to avail the library facility. The college library also needs to be upgraded to match research standards. A number of faculty positions are lying vacant in several departments, which leads to overload of work on the remaining teachers and creating hurdles in the purposeful academic activities in the college. A no. of class 3 and class 4 also lying vacant for a long time. Creating bottle necks in the smooth functioning of the college.

### **Institutional Opportunity**

The college provides a great opportunity for imparting UG-PG-Research education to students at their doorstep. It fulfills the idea of the U.P government of increasing the reach of higher education to the students of rural areas, and the socially and economically backward classes. The college offers a disciplined campus to the teachers and students, where ICT technology is also used as a method of teaching. The college is recognized by the U.G.C. under the section 2f and 12 B, which gives the faculty a great opportunity to apply for projects and seminars which provide a great opportunity for the faculty and students. Various MoUs have been signed with many organizations (e.g. Mother Teresa Jan Kalyan Samiti, Impact College, Bhut, Rampur, Paryavaran Mitra Samiti, Human Rights NGO, Ganga Rav Hospital, Bilaspur) by virtue of which college can do wonders in different area. So college has infinite opportunities to flourish as an academic institution of higher education. The area Bilaspur has culture of games and sports and many young men and women are aspirants of a career in the forces hence this college with good games and sports facility and a well qualified physical education teacher provides a desired opportunity for the students to pursur their sports activity.

### **Institutional Challenge**

Since the college is situated in a far flung area, about 7 kms from the main city, without any regular mode of

transport, the students find it very challenging to commute to the college. The M.J.P Rohilkhand, University, Bareilly, U.P with which our college is affiliated, is situated far off, so matters requiring University approval and notification pose a challenge for the management and students, and take long to get resolved. Being a Govt. college which is fully financed and controlled by the Govt. of U.P. In academic matters college is affiliated, guided and directed by the M.J.P Rohilkhand University, Bareilly. Hence the college has very little autonomy in its hand or creative management and decision making in appointments, administration, finance and academic matters. The attitude of parents/ stakeholders towards higher education goal, career orientation of students is not encouraging, therefore hampering college efforts towards their placement. Alumni meet and parent teacher meets have low foot fall despite regular meetings over the years, due to empathy and indifference of this stakeholders. Many of the students especially the girls student from the rural areas do not own modern devices like smart phones laptops etc. and do not have good internet facility. So they are not very well versed in ICT during the time of the current pandemic and the consequent online teaching learning practice communicating with the students has become a very challenging job for the college faculty.

## **CRITERIA WISE SUMMARY**

### **Curricular Aspects**

SGTBS Govt. Degree. College, Bilaspur, is affiliated to the M.J.P Rohilkhand University, Bareilly, U.P and follows the unified syllabus effective in all the colleges affiliated to the university. There are 15 subjects offered in U.G comprising the Faculty of Science, Commerce, Arts and with Post Graduation programme in 14 subjects. The faculty has consistently striving to contemporize its academic content and implement new technological knowhow, human values and professional ethics through various courses which are the part of Syllabus prescribed by the University. The celebration of important days, extension and career counseling lectures also form an integral part of the academic calendar. Technology aids teaching learning opportunities, for evolving flexible curriculum catering to different levels of learners and for overall development of the students using ICT equipped smart class rooms, mobile technology and wifi. Classrooms are airy, well lit naturally, equipped with White Board and adequate furniture for aiding the teaching learning process. There is an interactive Seminar hall too, which is well equipped with high-tech podiums. The remedial classes have also been there for the slow learners.

### **Teaching-learning and Evaluation**

The Institution is a government establishment and is affiliated to M.J.P Rohilkhand University, Bareilly. From admission to examination all the processes are regulated according to the directives of M.J.P Rohilkhand University and Govt. of U.P. In the last five years total of 14,063 students have taken admission in which 4302 are general, 6972 are OBC and 2789 are SC/ST. 5 differently abled students admitted in the last five years. All the faculty members are recruited by the govt. as per U.G.C. norms. No. of posts for permanent teachers in the college are 22. In 2020-21 total numbers of appointed teachers are 12 in which 8 are Ph.D. In the last year there are 02 teachers registered as Research Guide. In the session 2020-21 there are 2416 students enrolled out of which 920 in PG and 1496 in UG. At the beginning of every session there is an orientation programme which gives an insight into the entire curriculum, facilities in the college, committees, staff introduction, rules and regulations etc. Every year academic calendar is prepared at college level which helps the teachers and students in organizing various curricular and co-curricular activities in a planned way. To identify the advanced and

slow learners, teachers have personal interaction with students and analyze their previous result and classroom performance. The faculty members conduct group discussions, seminars, debates, exhibitions and demonstrations which help the students to get a clear understanding of the topic. Students are motivated to use internet, YouTube videos, and whatsapp, to enhance their knowledge. The college administration and examination committees ensure that all the queries or problems related to examinations are resolved with utmost transparency and immediate response. Common program outcomes are knowledge enhancement, research aptitude, career advancement, character building, life skills development and personality development etc. For Students' Satisfaction Survey college gets information through feedback entries and mentoring through personal interaction.

### **Research, Innovations and Extension**

The college encourages research activities among the faculties and the senior students. Students at the post graduate level are consistently counselled and encourage to go for research work after the completion of their post graduate degree. One of our faculty member has been appointed by the university as the research coordinator in the college. There are 3 no of research scholars enrolled for Ph.d under the Principal. The college has been conducting seminars, conferences and workshops for the benefit and promotion of research activities engaging faculty to involve in paper presentation and publications. 8 no of books, More than 40 research papers in Peer reviewed journal and 137 research papers in seminar proceedings have been published by the faculty of the college during the past 5 years. News bulletin are published in the college highlighting the various activities conducted in the college campus. Startup and innovation cell has been established in Year 2019 to sensitize the students with current issues and challenges in the field of innovation and entrepreneurship.

Apart from academic excellence the college is also actively involved in extension and outreach program to help society by its service. The college NSS, Rovers and Rangers render social and community services. NSS camps are held in rural areas in which the students visit the villages, sensitize them on topics like voter awareness, Population control, education of children specially the girl children, hygiene, vaccination, women empowerment.

They sensitize the faculty and students on institutional and social responsibility through awareness programs, blood donation camp, seminars on social issues like female foeticide, tree plantation, anti-plastic rally, best out of waste completion, health and hygiene, water conservation program, waste segregating and waste disposal/segregation program. Besides, college has adopted 1 village where various social and innovative programs are organized with the help of students and faculty to create awareness among villagers. Linkages and MOU with a number of organizations have been signed to exchange new knowledge and technology and also serve academic and research purposes.

### **Infrastructure and Learning Resources**

The College is spread in total area of 11.96 acres of land on which the several faculty blocks have been constructed with robust concrete structure. There are total 22 class rooms for teaching of U.G., P.G. classes. Each classroom has adequate size and has enough lighting, air ventilation and good ambience. There are 5 labs (4 Labs in science faculty, 1 lab in art faculty and a one computer lab.) All the labs are well equipped and have sufficient equipment to carry experiments and other practical work. College has 7 smart class rooms with ICT enabled equipments and white board. The institution is well equipped Seminar hall equipped with modern facilities like e-podium, screen, and projector. The institution has well equipped facilities for sports (both

indoor & outdoor) and cultural activities. The institution has yoga hall apart from Badminton Court, Volley Ball Court, Cricket Pitch, Table Tennis, Basketball facilities and indoor hall for carom & chess which are open to students in the college hours.

The college has a well equipped library with 8176 no. of books, encyclopedia etc. There is a reading room adjacent to the library in which the students read newspapers and books in their spare time. The college has ample IT related resources such as LED projectors, computer lab, CCTV cameras, laptops, LAN connection, interactive boards, wifi-facility etc. to facilitate effective teaching learning process.

### **Student Support and Progression**

The College publishes its updated prospectus at the commencement of every academic session which provides information about the college history, general rules, admission policy, list of faculty members & nonteaching staff and other facilities available for students. At the starting of each academic session college organises orientation programme for the student to make students familiar with academic programs, examination process, rules and regulations etc. Being a Govt. college, the students who are meritorious and have regular attendance receive financial assistance in the form of scholarship from the Social Welfare Department of the U.P. Government. There is a Complaint/suggestion box installed at the entrance of the college building. The students are encourage to put their complaints or suggestion.

There is sufficient facility for fresh drinking water, toilets, Common rooms etc Special facility like ramp and other facility for the physically challenged students. Games and sports facility like Sports ground, Basketball court, Volleyball court, Badminton court, Table tennis etc .There are units of NSS and Rovers and Rangers in the college in which students participate and attend camps to full enthusiasm. College has well established career counseling cell for guiding students towards a better career opportunities and to display job information on the notice board. For the students' support, college has many committees such as women cell, anti- ragging cell, students welfare cell, grievances cell etc. In addition to this the college has student's representatives in various committees including the IQAC. Alumni meets are held regularly .Most of the students who graduate from the College, go on to do post-graduation and even P.hds. The College has established free English speaking classes and computer classes for the students. College members engage students in personal counseling to solve academic and personal problems with effective mentoring system.

### **Governance, Leadership and Management**

Our College is a Govt. organization. All the process regarding recruitment, selection, posting and promotion is organized by Government of U.P. For fulfillment of the objective of the college, the leadership strives to maintain an open and interactive environment. The college has well qualified faculty to provide leadership and management at various levels. The student centric approach and the quest for excellence of the institution help it to achieve its mission. The faculty members are given ample freedom and responsibility by the Principal to develop academic leadership in order to ensure holistic growth of institution. The college is practicing decentralization and participatory management. Principal formulates committees like IQAC, Examination, Student Welfare, Parent Teacher Associations, Alumni, Scholarship, Grievance Redressal Cell and many more. The IQAC has been constituted as per NAAC guidelines and regular meetings are held with all stakeholders to plan for growth and development of college. Student participation is integral for all the activities of the college. All the workers, office staff and attendants are performing their duties sincerely to maintain the decorum of our esteemed college. The policies and the strategies for the development of the college are formed on the rules set



by the State Government, parent University and the UGC. All the policies and deployment documents are available on the website of State Government and university. Being a government college, the college follows all the policies and the rules formulated by the Govt. of U.P. All the construction work, renovation and purchasing are being done through e-tender process. As per the norms set by the Govt. the college is practicing the conduct of Internal as well as external financial audit. The grants received from the external funding agencies are effectively utilized in implementation of projects by procuring the suitable equipment. Availability of such equipment has further improved the research interest of the faculty and students. Adequate funds have been utilized for development, up gradation and maintenance of very good infrastructure for the effective learning atmosphere in the College.

### **Institutional Values and Best Practices**

As a unit of U.P. Govt. Higher Education, SGTBS Govt. Degree. College, Bilaspur, Rampur, U.P is providing the quality education to the students of rural areas in order to achieve higher goals in life. The College is also destined to develop the intellectual qualities of the students for their all- round development. Unit of NSS and Rovers & Rangers are registered to make the students self disciplined and developed an attitude for social and extension service. Solar panel and rainwater harvesting are part of the college green initiative. Electric bulbs and tube lights of the college has been replaced with LED bulbs. Ramps have been constructed in all the buildings for especially abled persons and students. In college, we follow several best practices out of which two best practices are mentioned below-

**Department Council Activities:** In college to fulfill the motto of all round development of personality of students Department council is established. Activities like participation in debate, essay competitions etc are held under the roof of departmental council. It also enhances the creativity and aesthetics domain of students. The selection of class representatives help in enhancing the leadership skills. It provides the opportunity to the students for self expression.

**Green Campus Initiatives:** The main aim of practice is to impart knowledge, create awareness and develop an attitude of concern and to nurture necessary skills to handle the environmental issues and challenges. The rural region and green landscaping of college are the privilege features for shaping and sustaining an eco-friendly campus. The college is spread over 11.96 acres of lush green area. This practice promotes awareness of environmental issues among the students, staff and society. To achieve better sustainability on the campus and improve the quality of life of all the stakeholders. To conserve water resources through rainwater harvesting. To plant rare and medicinal/herbal plants on the college campus . To use renewable energy resources (solar energy). To study and maintain Flora and Fauna on the college campus. To support and implement “*Swachh Bharat Abhiyan*” for healthy India. To organize seminars/workshops etc. on environment-related issues.

## 2. PROFILE

### BASIC INFORMATION

Name and Address of the College	
Name	Shree Guru Tegh Bahadur Sahib Govt. Degree College,Bilaspur,Rampur
Address	Village Kuankhera,Bilaspur
City	RAMPUR
State	Uttar pradesh
Pin	244921
Website	<a href="http://www.sgtbsgovtdegreecollegebilaspur.com">www.sgtbsgovtdegreecollegebilaspur.com</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R.p Yadav	0595-2927255	9412486594	0-0	gdcbilaspur2011@gmail.com
IQAC / CIQA coordinator	Neelima Singh	0595-	9536242467	0-	neelimanarula@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
Date of establishment of the college	01-01-1996

**University to which the college is affiliated/ or which governs the college (if it is a constituent college)**

State	University name	Document
Uttar pradesh	M.J.P.Rohilkhand University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	05-02-2009	<a href="#">View Document</a>
12B of UGC	05-02-2009	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Details of autonomy**

Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No
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**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Village Kuankhera,Bilaspur	Rural	11.96	9970

## ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	Intermediate	English	720	353
UG	BA,Hindi English History Political Science Sociology Geography Sanskrit Economics Physical Education	36	Intermediate	English	2160	1235
UG	BSc,Botany Chemistry Mathematics Physics Zoology	36	Intermediate	English	720	188
PG	MA,English	24	UG	English	120	110
PG	MA,Hindi	24	UG	English	120	23
PG	MA,History	24	UG	English	120	22
PG	MA,Geography	24	UG	English	120	30
PG	MA,Sanskrit	24	UG	English	120	5
PG	MA,Sociology	24	UG	English	120	99

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PG	MA,Economics	24	UG	English	120	10
PG	MA,Political Science	24	UG	English	120	25
PG	MSc,Botany	24	UG	English	60	35
PG	MSc,Mathematics	24	UG	English	120	21
PG	MSc,Chemistry	24	UG	English	60	57
PG	MSc,Physics	24	UG	English	60	41
PG	MSc,Zoology	24	UG	English	60	59
PG	MCom,Commerce	24	UG	English	160	103

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				10			
Recruited	0	0	0	0	2	0	0	2	8	2	0	10
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

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<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	3	1	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

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[illegible][illegible]

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	719	1	0	0	720
	Female	1054	2	0	0	1056
	Others	0	0	0	0	0
PG	Male	198	2	0	0	200
	Female	437	3	0	0	440
	Others	0	0	0	0	0



<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Programme</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	242	205	224	248
	Female	313	286	248	271
	Others	0	0	0	0
ST	Male	2	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	509	507	632	664
	Female	1093	1093	1151	1229
	Others	0	0	0	0
General	Male	115	105	91	96
	Female	142	133	124	178
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2416	2329	2470	2686

## Extended Profile

### 1 Program

#### 1.1

**Number of courses offered by the Institution across all programs during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
192	192	192	192	192
File Description		Document		
Institutional data prescribed format		<a href="#">View Document</a>		

#### 1.2

**Number of programs offered year-wise for last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

### 2 Students

#### 2.1

**Number of students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2416	2219	2470	2686	3023
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
02540	2540	2540	2540	2500

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**Number of outgoing / final year students year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
838	868	852	961	1101
File Description			Document	
Institutional data in prescribed format		<a href="#">View Document</a>		

**3 Teachers****3.1****Number of full time teachers year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	13	13	13
File Description			Document	
Institutional data in prescribed format		<a href="#">View Document</a>		

**3.2****Number of sanctioned posts year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
22	22	22	22	22
File Description			Document	
Institutional data in prescribed format		<a href="#">View Document</a>		

**4 Institution****4.1****Total number of classrooms and seminar halls**

**Response: 24**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
8.52	5.52	1.99	5.90	12.00

**4.3**

**Number of Computers**

**Response: 50**

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### Curricular Planning and Implementation

**The Institution ensures effective curriculum delivery through a well planned and documented process**

**Response:**

SGTBS Govt. P.G College, Bilaspur, affiliated to M.J.P Rohilkhand University, Bareilly, follows the curriculum given by the University. Curricular aspects of the courses taught are governed by M.J.P Rohilkhand University of Bareilly Ordinance and guidelines. For the effective implementation of the curriculum along with these the broad vision and goals of college are kept in mind. The vision and mission of the college are corroborated with the objectives of the society and reflects the commitment of, the institution towards holistic development of the students and inculcating the social and human values in them through academic, co-curricular and socially meaningful activities. The college vision, mission and objectives are communicated to all stakeholders through college admission prospectus, notice board and posted in website. Different committees formed for effective implementation. The college level committees prepare guidelines and frameworks to suit the requirements of all the various courses at the departmental level.

1. At the beginning of each academic session, College prepares its proposed Academic calendar. The proposed Academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of dept. activity, curricular, extension related and co-curricular activities.
2. College administration provides a well constructed weekly time table for each year for both UG and PG classes.
3. Many departments have their Departmental libraries too for the benefit of the students.
4. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. Inter-personal skills are enhanced through value education. Proper and adequate instrumentation facility is given to the students for their practical classes. Students needs and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery.
5. Interactive sessions with students and, sometimes with guardians are held to identify problem areas. Special care is taken to address the problems of slow learners, advanced learners and first generation learners. Social net-working sites are also used by some departments for interaction between faculty and students beyond the class hours.
6. Feedback (Formal as well as informal) regarding curriculum delivery is undertaken in Departmental Meetings which is a regular activity. Teachers, through informal interaction with the class representative gather information about the progress of curriculum delivery.
7. Each department has its own laptops which facilitates the students for techno world education. Classrooms are equipped with White Board for the teaching learning process. One interactive seminar hall & one conference hall, which is well equipped with high-tech podium. Seven smart

classrooms give help time to time delivery of lectures using ICT tools in order to use knowledge into the practical world.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

#### Response:

Academic calendar is the foundation of a successful academic session which clearly defines the various components of a successful academic session. It also helps the teachers and learners to co-ordinate in a planned and disciplined way, so that the objectives of the curriculum and the vision of the College is achieved in totality.

Generally academic calendar starts from the month of July and ends in June. As this is a government college and affiliated to M.J.P Rohilkhand University, Bareilly, U.P so before finalizing the academic calendar of the college, the concerned committee goes through the UP Government yearly calendar and university academic calendar. The academic calendar is displayed on the notice boards, whatsapp group, and website so that students get to know about the entire year's calendar and they can prepare their studies and participation in different activities accordingly.

The college academic calendar includes all the important activities like-orientation programs, starting of classes, co-curricular activities, annual sports, celebration of important days, examination schedules etc. The college runs Under Graduate and Post Graduate programme. Graduate courses are of three years duration and P.G Courses are of two year duration based on annual system and their exams dates are declared by the University every year, tentative dates are marked in the academic calendar. The dates given in the calendar may differ slightly due to unavoidable reasons. In that case students are informed by notices pasted on notice board, What's app groups and through teachers. Once the academic calendar of the college is finalized, individual department also prepare their departmental time table and lesson plan and display it on the departmental notice board and college website. The departmental time table includes the division of the syllabus of the subjects, unit wise teaching plan, seminar/presentation dates etc. Every department follows the academic calendar while preparing the departmental level time table and ensures that the same is being implemented as planned. The academic calendar is prepared by the committee in such a way, that all the departments get a chance to participate and organize at least one event in the academic year. The head of the institution approves the final draft of the academic calendar & also monitors the academic calendar closely on a regular basis so that teaching; learning and all the other activities are held accordingly and completed as per schedule.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

- 1. Academic council/BoS of Affiliating university**
- 2. Setting of question papers for UG/PG programs**
- 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**
- 4. Assessment /evaluation process of the affiliating University**

**Response:** C. Any 2 of the above

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## **Academic Flexibility**

**1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**Response:** 100

**1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.**

**Response:** 17

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**1.2.2 Number of Add on /Certificate programs offered during the last five years**

**Response:** 0

**1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
List of Add on /Certificate programs	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years****Response:** 0**1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description****Document**

Details of the students enrolled in Subjects related to certificate/Add-on programs

[View Document](#)**Curriculum Enrichment**

**Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum**

**Response:**

The curriculum is designed to provide holistic education to the students for developing ethical, moral values so as to groom them into responsible social citizens. Curriculum integrates the courses which are meant for addressing issues related to Gender, Environmental Concern, Sustainability, Professional Ethics and Value Education.

One course which are part of the compulsory curriculum, to integrate cross cutting issues relevant to environment and sustainability, human values and professional ethics are Environmental Studies. "Environmental Studies" are prescribed and included in the University Syllabus in BA., BSc., BCom faculties as compulsory Qualifying paper. The course imparts knowledge on Environment, Climate change, Natural disaster, Pollution and Environmental protection with the objective of creating awareness on their role in preserving and protecting the natural ecosystem for better survival of future generation. The paper also includes field work to provide practical knowledge and to connect with the environment. In Geography Syllabus one unit also there is "Environmental Studies". Departments like Sociology, History etc teach on human values and ethics as parts of their course curriculum. Gender discrimination has been problem all the Indian society for centuries. The social norms values and practices have been often discriminatory for the female gender. Their are special paper like gender and society, Constitutional provision, Role of participation of female in the freedom struggle and contribution of economic development etc are part of the curriculum in the U.G and P.G courses in the social sciences subject.

Besides the above, gender sensitization programs like lectures & programmes etc. arranged through the college Womens' cell. Human values have been displayed through "neeti vaakyas" displayed all over the



campus walls. Waste segregation through green-blue dustbins, a 10 KVA solar unit installed over the B.A block and water management programs enhance the emphasis on environment sustainability. College carries out various programmes like tree plantation, public awareness campaign on different socioeconomic and environmental issues.

A number of activities comprising Human values have been conducted ranging from working with NGOS, organizing health check –up camps etc. In order to best ethical practices among the students different kind of seminars, workshops with a view to imbibe and practice moral values in their profession.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 1.04

#### 1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 1.7

#### 1.3.3.1 Number of students undertaking project work/field work / internships

Response: 41

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	<a href="#">View Document</a>

## Feedback System

**1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni**

**Response:** B. Any 3 of the above

File Description	Document
Any additional information (Upload)	<a href="#">View Document</a>

**Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** B. Feedback collected, analysed and action has been taken

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 50.45

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2416	2219	2470	2686	3023

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5080	5080	5080	5080	5080

#### File Description

Institutional data in prescribed format

#### Document

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 73.76

##### 2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2154	1568	1748	1801	2063

#### File Description

Average percentage of seats filled against seats reserved

#### Document

[View Document](#)

## Catering to Student Diversity

**The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners**

### **Response:**

Every class has advanced learners and slow learners. To identifies the advanced and slow learner teachers have personal interaction with students and analyses their previous result and classroom performance.

Most of the teachers conduct class tests to analyses the performance of their students and to improve their abilities in the university exam. This help teacher to categorize students as slow learners and advanced learners. Advance learners need acceleration so that they can progress through the curriculum at their fast-learning pace and slow learners need extra attention to cope up with other students. To increase the intellectual ability and creativity of both, teachers organize various programs which help them to enhance their capacity of learning.

### **Programs for advanced learners**

**Class Seminar:** Most departments organize class seminars/lecture of their subject for their students with two goals in mind: to provide a regular academic platform for students and to give a motivation to speak

boldly in front of audience. Oral presentation of information and facilitation of discussion by students through seminar is very beneficial for their intellectual growth.

**Class Presentation:** Some departments give an opportunity to their students to make presentations, related with their subject. Thus, students learn how to prepare material for public presentation.

All PG departments felicitate brilliant students in annual function, who brought highest marks in PG and faculty toppers are also rewarded for their achievements by the College. Teachers motivate advanced learners to secure ranks in university merit. Talented students are motivated to participate in extra-curricular activities, workshops and cultural competitions. Advanced learners are introduced advance techniques of knowledge by teachers, such as e-content etc.

### **Programs for slow learners**

**Personal counselling and interaction with students (Mentoring):** Teachers do personal interaction with students, which help them to understand their students better. Sometimes students are not comfortable to discuss their problems in front of the class, at that time personal counselling is very beneficial.

**Interaction with parents:** Our Institution organizes parent teacher meeting, where teachers meet parents and discuss all the problems regarding their student's performance. In PTM parents are suggested to spend more time assisting their kids in studies and monitoring their activities.

**Remedial classes:** Departments conduct remedial classes with an aim to improve the academic performance of slow learners. Remedial classes are also very useful for the absentees and for those students, who are engaged in sports or other activities. Remedial classes help the slow learners who are struggling to improve their subject knowledge. For academic growth of slow learners; teachers provide personal books and notes to their students who need extra attention and care. Teachers also issue books to

slow learners from their personal / departmental Library.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

**Response:** 201.33

File Description	Document
Any additional information	<a href="#">View Document</a>

## Teaching- Learning Process

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences**

### Response:

As the Indian society itself is evolving and attaining new heights every day, the students need to be prepared for the rising opportunities. Education is a tool which helps the students to shape themselves for a brighter future. In the journey of our students towards self-exploration, our college leaves no stone unturned in providing them with the top-notch facilities to meet the needs of today's competitive world.

The college uses student centric methods that pave the way for students to actively participate in educational process. The faculty members facilitate the students by imparting the skill and knowledge that enable lifelong learning and independent problem solving. Various methods of experiential and participatory learning are adopted to ensure that the students are active participants rather than the passive listeners in the teaching learning process. The following student centric methods are being taken up by the teachers-

The faculty members conduct group discussions, role plays, debates, subject quizzes which help the students to get a clear understanding of the topic as these activities allow for direct verbal questioning and answering with the teacher. The students learn how to express themselves as the above-mentioned activities, encourage students to think and to speak out what's in their mind, all at the same time.

The college is well equipped with the tools of latest technology which ensure ICT enabled teaching for better visual interpretation of the lessons. The faculty members upload their lectures on various educational forums like YouTube, U.P digital library etc. and help the students to revise their lessons. LCD projectors are used to give the students the desired feel of the topic. Productive use of educational videos and access of nonprint material make the students adapt themselves to the emerging educational trends of the world. All the departments are inculcating in their students, the quality of working and thinking together in a group by making groups of students and by letting them participate in various intellectual discussions, debate etc.

Various assignments and projects are also assigned to groups to encourage group learning, teamwork, and familiarize them with environment etc.

The college aims at building learning environment by participating in rich experiential content of teaching through experimentation, demonstration, organizing exhibitions and presenting papers. Lecture method supports the teachers to lay the seed of understanding among their pupils and introduce them to the topic and its content. Regular monthly seminars, PPT presentation are conducted by the departments in the college. Students present seminar on the topics prescribed in their syllabus and contemporary issues. This enhances their public speaking ability and instils confidence in them by eliminating stage fright. national & international seminars are also held yearly where students are encouraged to present papers.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### **Teachers use ICT enabled tools for effective teaching-learning process.**

#### **Response:**

In 21st century it has become necessary for an institution to make teaching and learning process innovative and creative to achieve academic excellence. New methodologies, creative approaches and innovative practices create a pathway to grab the attention of the students. Our college encourages the use of the latest and innovative teaching learning methodologies and approaches with ICT tools. The faculty members of all the departments are provided with laptops and smart classes equip with all ICT facility, audio visual and computers lab with Wi-Fi internet facility which tries to do away with the boredom of traditional chalk and talk method. The teachers give various assignments to the students which help them to dig out details on any given topics prescribed in the syllabus and on contemporary issues. To know the latest development in certain field, the students are motivated to use internet, YouTube, videos, magazines, newsletters and such other tools. The college encourages the students to formulate groups on WhatsApp or any other platform of social media to be connected with their teachers and other classmates for clearing their doubts and sharing new ideas. Assignments and question banks are also shared in these groups with a purpose to encourage the interactive classroom environment that help improving students' creativity and a better understanding of the subjects.

Every department gives personal career counselling to the students aware about various career goals. Students are given information regarding several courses and available Vacancies. For their holistic development, students are encouraged to take part in various competitions organized by Departmental Associations. Whenever required methods like role play, group discussion have been followed. In the science departments weightage is given for practical which hone their skills and help them to acquire applicative knowledge. Charts and models used in science departments help developing conceptual knowledge. Yoga classes are conducted for mental and physical wellbeing. Workshops encourage creativity, innovation and adaptation of ideas to yield multiple need-based solutions to meet the challenges of contemporary society. Ecological awareness provided by environmental club. A six steps problem solving methodology is followed to enhance learning experience. Defining the problem, determining the root cause, developing alternate solutions, finding out a solution, implementing the solution and evaluating the outcome. Thus the conventional teacher centric learning is gradually moving towards students centric

in the campus.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 201.33

#### 2.3.3.1 Number of mentors

Response: 12

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
mentor/mentee ratio	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 57.27

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

**Response:** 69.87

**2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	9	8	10	9

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

**Response:** 5.25

**2.4.3.1 Total experience of full-time teachers**

Response: 63

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## Evaluation Process and Reforms

**2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode**

**Response:**

The internal assessment of examinations is the mirror of the success of teaching. This helps in upgrading the graph of students' academic success. The Academic Council of the college determines the goals and plans of all academic matters and prepares the Academic Calendar of the college for a session taking into consideration the calendar prepared by the University. Accordingly, the Examination Committee conducts all examinations in the college. In the beginning of a new academic session; the college organizes Orientation Programme to the newly admitted students to make them acquainted with the rules and



regulations of the college including the examination systems. All notices related to examination are displayed visibly in the college notice board and the departmental notice boards.

Regular monitors meet organized by IQAC to know their feedback on different academic matters including the mechanism of internal assessment. Parents and Guardians are informed about the performance and regularity of their wards in the college. Guardians' feedback is collected in Parent-Teacher meet.

The syllabus of the course of the entire year is also shared with the students at the start of the year and if there is any change in the syllabus the students are guided accordingly.

For seminar presentations, the topics are selected from the course curriculum of the students which helps the students to become the experts on their subjects both theoretically & practically. The seminar presentation is given by the students to their entire class & the concerned faculty. The evaluation is done on the basis of the content, presentation & oration skills.

The college also has Students Grievance Redressal Cell, which enables the student to approach the Cell in case of any grievance or issue student has regarding the assessments.

There is suggestion box kept in college entrance in which students can put in their suggestions or advises for the betterment of the college or courses.

The faculty members ensure by various vigilance methods that none of the students use unfair means during an examination.

If the students have some issues in their mark sheet regarding their exam marks or absenteeism, there is an examination committee in the college which helps the students to coordinate with the concerned university department.

Charts and models used in science departments help developing conceptual knowledge. Students are encouraged to solve previous year's university exam question papers to update and equip themselves with the latest examination pattern.

File Description	Document
Any additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient**

#### **Response:**

The students are the important stakeholders in any institution imparting education and it is our endeavor to make all efforts to ensure transparency in all the activities at different stages. Taking this spirit into consideration the college deals with examination related grievances transparently, efficiently and in a

timely manner.

- ♦ The Examination Committee, in accordance with the guidelines of the M.J.P Rohilkhand University, Bareilly, U.P has an efficient mechanism in dealing with the examination related grievances in a transparent and time-bound manner.
- ♦ Examination related grievances are mainly dealt with the college administrative office. If any students come with any grievance, he or she is generally guided by the college to apply in a proper format and procedure. Later these grievances are forwarded to the university or councils for rectification.
- ♦ Grievances relating to external examinations such as in advertent entry of wrong name, registration number, discrepancy in marks or tabulation, etc. are taken up by the institution on behalf of the students. The grievance application addressed to the university are forwarded by the college, after proper verification of their records. The university follows an efficient time-bound prescribed procedure in addressing any kind of examination related grievances.
- ♦ The code of conduct of examination is available in the college prospectus. The same is displayed on the notice board for the students and website.
- ♦ The college has an Internal Complaint Committee (ICC) constituted under the chairmanship of the principal to look into the matter and appropriate measures are taken sensibly, transparently and within the stipulated time limit.
- ♦ The grievances regarding practical examinations are resolved immediately by the concerned teachers and HoDs of the various departments.
- ♦ Practical examination marks of various subjects are filled and submitted through Online Portal of the University by the Login Id of the concerned subject teachers. Soon after the practical examination or viva is over.
- ♦ Grievances of the students such as online examination form, incorrect entry of marks, queries related to subject codes/programs, wrong entries in names, hall tickets, absenteeism etc. are addressed in stipulated time by the college and the university.
- ♦ The college appoints the internal flying squad for surprise checking for prevention of malpractices in the examination hall at the time of examinations.
- ♦ Students can put their examination related queries through the suggestion boxes kept in the college.

File Description	Document
Any additional information	<a href="#">View Document</a>

## Student Performance and Learning Outcomes

**2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.**

### Response:

Yes, the program and course outcomes are stated and displayed on the college website. These are communicated to the students at the time of admission and also during orientation programme for new entrants. The course outcome clearly reflects the knowledge and skill the students acquire by learning that course and it defines the cognitive processes a course provides. While defining the learning outcomes,

much care is taken that they describe the knowledge, skills and competencies that students are expected to acquire as a result of completing their programme of study.

**B. A. :-** The B.A stream of education develops the ability to think critically. It gives a fair idea on civic society, constitution, economic environment, social issues etc. & thus help to develop the minds of students towards the creation of a healthy society. It also develops the students towards creative writing abilities and thus creative communication of society keeps on enriching.

**B. Sc. :-** Students possess the knowledge to define, explain and demonstrate the major concepts in the biological and physical sciences. They use proper laboratory techniques in sciences and can determine the appropriate level of technology for use in: (a) experimental design and implementation, (b) analysis of experimental data and, (c) numerical and mathematical methods in problem-solving.

**B.Com. :-** The students develop the ability to understand principles, concepts of accountancy and tactics of marketing. They learn the Banking Regulation Act, Companies Act etc. They demonstrate in depth knowledge on the provisions and amendments of Income tax and fundamental concepts of Auditing

**M.A :-** Students become Master of their chosen subject with command on all the aspects of the subjects. Master's degree can be used as a stepping stone before applying to doctorate level programs and develops a reasonable & analytical approach towards the development of new concepts. As a Master of the subject, the students get more confidence on the subject and help the society to get more insights on any subject and its scope in various fields/careers.

**M.Sc. :-** M. Sc. Programme outcomes: After completing the M.Sc. Programme, the students will have mastered the basics and applied aspects of the subject. Be in a position to apply their knowledge in their professional, social and personal life. Be competent to pursue research or pursue a career in the subject. Develop sensitivity for social issues and become productive citizens of the nation.

**M.Com :-** Every Student and every scholar of commerce stream studies various papers in U. G as well as P. G level. They studies papers like Management concepts and organizational behavior, Statistical analysis, E- Commerce, Marketing management, Income tax laws and Accounting and planning, financial management, Corporate financial accounting, international business, marketing etc. after studying these papers in M.Com. They may get best opportunities in different fields like auditing; banking, finance and marketing even in statistics and economics fields' also. They can get success after taking the master degree.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View Document</a>

## 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

**Response:**

The college has the mission to provide value-based education to the students to instill self-confidence among them. After declaration of results of final year examinations, the principal seeks information from all the respective departments on the results of the students. If any department fails to achieve the desired target, they are asked to take the required steps to improve their performance. Career counselling cell offers free English speaking and computer classes to the students to improve their job skills and assist in their personality development through inculcating soft skills. Proper counselling, awareness building sessions, motivation, parallel value addition programmes become essential for the students to make them empowered. Our College through its IQAC organizes workshops, as well as motivates the faculty to organize seminars and conferences in their specific areas. Moreover, they are also promoted to write, present and publish research papers and research articles in standardized and recognized journals to orient themselves to achieve the desired learning outcomes successfully. The college has its examination Committee that deals with the effective implementation of the evaluation reforms regarding the attainment of learning outcomes.

The IQAC committee in each academic session initiates some innovative steps like seminars, workshops etc. Besides, our college also tries to attain the educational outcomes by conducting various activities, such as cultural participation, social awareness and welfare program through N.S.S., career counselling programmes for career guidance, personality development programmes for all round enrichment, communication skills development programme for honing one's personality, various college level and Inter-collegiate competitions for comprehensive participation and exposure, health awareness programs for physical fitness, participation in university level competition and youth festivals for adding values to students learning experiences, and life skills development programmes because studies have shown that equipping individuals with life skills help them to make informed decisions, solve problems, think critically and creatively, communicate effectively, build healthy relationships, empathize with others, and manage their lives in a healthy and productive manner. In addition to this, students are promoted and encouraged to boost their creativity through writing articles, poems and essays etc. Moreover, the spacious playground of our college is used to organize sports activities by which we inculcate sporting skills among the students. The overall result of the students are analyzed and communicated to them with suggestions. The college is regularly identifying the areas of strength and weaknesses of the students through the results of their university assessment programmes and providing them solutions with the help of guidance wherever required. Last but not least, in addition to the above mentioned activities institution is effectively and efficiently following the mentoring programme under which each teacher is providing personal guidance and counselling facilities. Thus, the program and course outcomes are sought to be fulfilled through such conventional and innovative activities and efforts by the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 92.91

#### 2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
838	881	852	961	1101

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
838	940	937	1121	1169

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View Document</a>

### Student Satisfaction Survey

#### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.33

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

### **Criterion 3 - Research, Innovations and Extension**

#### **Resource Mobilization for Research**

**3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 0

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### **File Description**

#### **Document**

List of endowments / projects with details of grants

[View Document](#)

**3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)**

**Response:** 33.33

**3.1.2.1 Number of teachers recognized as research guides**

**Response:** 4

#### **File Description**

#### **Document**

Any additional information

[View Document](#)

**3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years**

**Response:** 0

**3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**3.1.3.2 Number of departments offering academic programmes**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	1	1

File Description	Document
List of research projects and funding details	<a href="#">View Document</a>

**Innovation Ecosystem**

**Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

**Response:**

SGTBS Govt. Degree College, Bilaspur has a research and development cell to monitor and address the issues of research activities. A total of 12 teachers of college are engaged in research activities. Students are guided for publication of papers /articles in reputed journals. Seminars, conferences and workshops are organised to enhance and update knowledge of faculty and students. College organises national level seminar every year with a good number of participation of delegates, researchers and students. College motivates the students to prepare slogans, posters exhibiting the transfer of knowledge on current issues. Publication of newsletter provides students and teachers an opportunity to express their views on different topics and also encourages them to be more aware on current national and international events, competitions of essay writing and debates. Students are encouraged to use computer lab. College runs i.e Free English Speaking Classes where students can use technology to enhance their language skills. In a number of ways, College conducts various activities to nurture and nourish the mind of youth. Numerous activities conducted by Hindi department such as Sahitik Mahotsava help in enhancing the skills of language and creative thinking. Counselling cell of the institution focuses on bridging the industry academia gap. The main functions of the cell includes taking efforts for collaborative activities in areas of research and training. Medicinal plants are implanted in the college campus under the supervision of Dept. of Botany which sensitized the students about the medicinal values of these plants for a healthy society. The college promotes participation of students in different co-curricular activities such as cultural rally, extension service, practice teaching, seminar presentation, group discussions, brain storming, role playing and many more to equip the students and motivate them for creative and innovative expression. The institution imparts had a self-defense martial art training especially to the girls students for their personal safety and security.

The college had also arranged an entrepreneurship program mainly for students to give them an idea about the glimpses of entrepreneurs and their importance. College has taken the initiative to get the college registered under MHRD Innovation Cell for the establishment of Incubation Center. The innovation ecosystem aims for students and stakeholders involved in innovative projects to reach out to each other directly to solve mutual problems.

<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

### 3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

**Response: 3**

#### 3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	0

<b>File Description</b>	<b>Document</b>
Report of the event	<a href="#">View Document</a>
List of workshops/seminars during last 5 years	<a href="#">View Document</a>

## Research Publications and Awards

### 3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

**Response: 3**

#### 3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

**Response: 3**

#### 3.3.1.2 Number of teachers recognized as guides during the last five years

**Response: 1**

<b>File Description</b>	<b>Document</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

### 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years



**Response: 3.81****3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
09	5	18	12	4

File Description	Document
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response: 2.46****3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
13	13	1	2	2

File Description	Document
List books and chapters edited volumes/ books published	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**Extension Activities****3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.****Response:**

Apart from functioning successfully as a centre for higher education and learning, our college is also fulfilling the duties of a unit of community development in the neighbouring areas of the adopted villages.

The NSS, Rovers & Rangers, Environmental Club, Women Cell, Career counselling Cell of college participates in community development programme through adopting nearby villages like, khaundalpur, Mulla Khera, Punjab Nagar, Khoonta khera etc. The college tries to create awareness, social responsibility and Environmental consciousness through talks, group discussions, nukkad nataks, rallies, poster making, Quiz, debates, speeches, seminars, slogan making, awareness drives, survey programmes, workshops and adult education program, mental health counselling.

List of the extension activities performed by the college under, college- neighborhood-community network.

Health check-up camp- NSS

Aids Awareness camp-NSS

Voters Day Rallies-NSS

Road Safety Week-NSS & Rovers & Rangers

Chauri Chaura Kand Week- Rovers & Rangers

Mission Shakti Programme- Physical Education,NSS & Rovers & Rangers

Women empowerment Programme- Women Cell

World Yoga Day -Physical Education Department

Career Guidance and Counselling- Career Counselling Cell

Ground Water Week- Environmental Club

Tree plantation-NSS, Environmental Club, Rovers & Rangers

Anti Tobacco campaigns and Anti Plastic Rallies-NSS

Legal Awareness Programmes- NSS

LPG Safety Demonstration- NSS

Self Defense Martial Art trainings- Physical Education Department, Rovers & Rangers & NSS.

Health And Hygiene awareness lectures- NSS

Essay Competitions – Departmental council

Fit India awareness Programme -Physical Education Dept

Such programmes sensitize the student volunteers towards the social issues and take challenges of educating the illiterate and lesser privileged section of the society. They come in closer contact with their

society, community and environment. Interaction with such a diversified social group of people helps students to gain more self-confidence and develop critical thinking skills. These programmes create environmental consciousness, sense of social responsibility, sense and awareness about one's own health and hygiene. These programmes not only help the students in their holistic development but also infuse in them leadership, equality, feeling of oneness and cooperation and the idea of giving back to society. In short, the ultimate aim and objectives of the college is to serve the society, either as a source of formal education for the students or as informal mode of education for the neighbouring society. There is a study centre of Rajarshi Tandon Open University, Prayagraj, in the college campus facilitating the students to pursue various courses in distant mode. Besides imparting formal education in the college campus the college and the student are continuously engaged in extension activities in the neighbourhood community.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### **3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**Response: 4**

##### **3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	1	0

File Description	Document
Number of awards for extension activities in last 5 year	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

#### **3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**Response: 23**

##### **3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
6	6	4	4	3

File Description	Document
Reports of the event organized	<a href="#">View Document</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	<a href="#">View Document</a>

### 3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

**Response:** 16.69

#### 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
945	525	234	155	164

File Description	Document
Report of the event	<a href="#">View Document</a>
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

## Collaboration

### 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

**Response:** 3

#### 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	0	0	1

File Description	Document
e-copies of related Document	<a href="#">View Document</a>
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	<a href="#">View Document</a>

### 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

**Response:** 10

#### 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	0	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## **Criterion 4 - Infrastructure and Learning Resources**

---

### **Physical Facilities**

**The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

#### **Response:**

A provision of adequate infrastructure facilities for teaching and learning has always been the priority area for the college. College is spread in total area of 11.96 acres of land on which four robust buildings have been constructed for various academic purposes. This college was established in the year 1996 and initially started with under-graduate program in B.A, B.Sc and B.Com. In a decade, college flourished enough to turn into a PG College having M.A. courses in eight subjects, M.Sc. in five subjects and M.Com. This college has following blocks:

1.Science block

2.Arts block [Included Administrative Block]

3.Commerce block

4.P.G block

These blocks have their department's classrooms, laboratories, smart rooms, common room for students, seminar hall, conference hall, computer lab and library. There is total 22 classes for teaching of U.G Courses and P.G course. Each classroom has adequate size and has enough lighting, air ventilation and good ambience. Each Classroom has enough seating space and furniture. All the classrooms are built as per the govt. standard.

**Laboratories:** There are 6 labs. There are 4 Labs in science faculty, 1 lab in art faculty and 1 computer lab. All the labs are well equipped and have sufficient equipment to carry experiments and other practical work. Each lab is equipped with all the facilities to enable teachers to teach their students in effective manner.

**Smart rooms:** College has seven smart class rooms with LED projectors and interactive board. These smart rooms are used for teaching purpose and lectures. Classrooms, Department rooms, laboratories, Seminar hall and Principal room are eco-friendly, energy saving and 100% fitted with LED light.

**Seminar Hall:** A modern and well-equipped Seminar Hall was renovated for organising various seminars and other educational activities; cultural programmes etc. Seminar hall has enough lighting, well ventilated, digital podium, one LCD projectors and white screens.

**Computer lab:** Computer laboratory comprises of 24 computers and with proper furniture.

#### **Others rooms are as follows:**

Principal room

Departmental room: There are 11 departmental rooms.

Common rooms

Store room

NSS and Rovers & Rangers Room- Separate rooms

Library

Examination Room

Conference hall

Staff Room

Yoga Hall

Badminton Court

Sports Ground

Volley Ball Ground

Basketball Ground

Kho-Kho Ground

Cricket Pitch

T.T Hall

Proper parking Area separate for two-wheelers and four-wheelers

Rajarshi Tandon Open University Centre

Bathrooms

Canteen

Guest house

Girls hostel

Servant quarter

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The institution has well equipped facilities for sports (both indoor & outdoor) and cultural activities. The institution has spacious sports ground, yoga hall, badminton court, volleyball court, cricket pitch, basketball court, table tennis and kho-kho facilities and indoor hall for carom & chess .

The various sports facilities are as follows:

Details Of Sports Facilities Provide by SGTBS Govt. Degree College Bilaspur

S.no	Name of the game	Area	Size	Year of establishment	User rate
1.	Sports Ground	One	Approx. 2 acres	1996	30-35 Per day
2.	Yoga Hall	One	960 Sq. feet	2014	15-20 Per day
3.	Badminton Court	One	13.4m long & 6.1m wide.	2014	10-15 Per day
4.	Volleyball Court	One	18m long & 9m wide	2015	15-20 Per day
5.	Cricket Pitch	One	20.12m long & 3.05 m wide	1996	20 Per day
6.	Basketball Court	One	91.86ft long and 49.21ft wide	2015	12-15 Per day
7.	Table Tennis	One	Standard size	2014	4 Per day
8.	Carrom	Four	Standard	2014	8-10 Per day
9.	Chess	Six	Standard	2014	6-10 Per day
10.	200 m track and field	One	Six lane track	1996	5-8 Per day
11.	Kho-Kho	one	89 ft and 52 ft	2014	12 per day

Institution has exclusive physical education department that provide training of various sports. Sports and physical education as a separate subject is available in the college along with the compulsory subject of sports and physical education. The institution organises annual sports meet which the students participate in large number. The institution is equipped with seminar hall equipped with modern facilities like podium, screen and projector. The seminar hall is used for organizing seminars and conferences lectures, debates, cultural activities. The institution has departmental council and cultural committee. The Departmental Council is at both UG and PG level and organises various cultural competitions. Cultural committee organises speech competition, drama, folk dance & folk music competitions. College also organises annual function on a grand level and provide opportunities and stage to students to showcase their talent. Youth festival for 2-3 days are organised annually in which various cultural and co-curricular competitions are held it provides a platform to the students in order to demonstrate their talent and potentiality in different fields.



<b>File Description</b>	<b>Document</b>
Upload any additional information	<a href="#">View Document</a>

#### 4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

**Response:** 66.67

##### 4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 16

<b>File Description</b>	<b>Document</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View Document</a>
Upload any additional information	<a href="#">View Document</a>

#### 4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

**Response:** 29.01

##### 4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.20	4.10	0.10	0.20	7.20

<b>File Description</b>	<b>Document</b>
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	<a href="#">View Document</a>
Upload audited utilization statements	<a href="#">View Document</a>

## Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

**Response:**

SGTBS Govt. Degree College, Bilaspur has library which comprised of 8176 text and reference books published by renowned publisher. Library also includes newspapers Hindustan, Amarujala, Danik jagran. It also covers of books published by faculties. Library also has all previously held university question papers and current syllabus. All questions paper are arranged as per subjects then subdivided by year.

Summary of textbooks are available in library:

S.NO	Type of books	Total
1.	Subject text and reference books	8176
2.	Proceeding of seminars organized by College	3
3.	Books published by faculties	10
4.	News Paper	3
5.	Newsletters published by SGTBS Govt. Degree College, Bilaspur	3
6.	Question Papers	All Subjects in college

The Process of digitalization and automatization of the library is in process. The college is in constant contact with a concerned organization for speedy completion of the digitalization and automatization process of the library.

**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership, Remote access to library resources, Web interface etc (Data Template)	<a href="#">View Document</a>

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**Response: 0****4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**File Description****Document**

Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)

[View Document](#)

**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year****Response: 0.62****4.2.4.1 Number of teachers and students using library per day over last one year****Response: 15****File Description****Document**

Details of library usage by teachers and students

[View Document](#)

**IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

Computer lab of SGTBS Govt. Degree College, Bilaspur is well established catering to the needs of the students who strive for acquiring skills to meet global demands. The lab is equipped with internet facility and it is regularly used by students and faculty. College also has three all in-one machine which are used for photocopy, printing, scanning etc. College campus has BSNL with limited access and LAN connectivity provided by STN Network to facilitate internet availability. From the session 2019-20, college has digitized admission process and fees collection. As this college is affiliated with M.J.P Rohilkhand University, which declares online results, the examination related activities are also done in online mode. Presently college has laptops in different departments, Seven smart class rooms with one digital podium and modern seminar hall with digital-podium, one conference hall. These facilities are being regularly used by faculty members for conducting their classes to make teaching- learning more effective. Various videos, PowerPoint presentation etc. are made available to students. Free English Speaking and computer classes is also well established in college which helps the rural students to learn and communicate in english in an

effective manner and learn the basics of computer. Different e-contents links are available on college website. CCTV cameras are also installed in college campus at various locations for monitoring and surveillance purpose. Recently as per university examination norm, audio-video cameras were installed in different classrooms to monitor the examination and other activities. In college there is website committee and web manager for updating college activities. All the students have email id and whatsapp group, through which various assignments and information are shared online in more effective ways. The office of SGTBS Govt. Degree College, Bilaspur is automated with internet facilities and printers cum scanners. The networked computers help uploading and circulating e-circulars to all the departments and speeds up documenting student data, official documentation, sending e-mails with efficacy. The college has a vision to make the college completely digitalized and paperless.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 48.32

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View Document</a>

### Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

**Response:** 95.4

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
9.00	5.90	1.99	5.52	8.51

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View Document</a>
Audited statements of accounts	<a href="#">View Document</a>

#### **4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

##### **Response:**

At the starting of academic session college forms different committees, cells for effective management of the college infrastructure and facilities and management of academic activity.

##### **Classroom Assignment And Utilization**

At the starting of the academic year each classroom is supervised by the teacher and the staff for checking the proper provision like the furniture, electrical equipment, smart classroom, equipment etc. For its readiness for smooth conducting of the classes. The classroom allotted by the time table committee, headed by the Principal. The time table is designed by time table committee so that the available classrooms are used optimally. Time table committee allots classrooms according to the students strengths. Use of classroom for other activities must be made with prior permission of the authority.

##### **Laboratory Use And Assignment:**

The concerned head of department and timetable committee decides the allocation of the laboratories according to necessity in accordance to the time table, in such a manner that will ensure maximum utilization without any problems. At the laboratory, calibration of instruments is done from time to time. The laboratories of the science are well maintained with good equipments for the undergraduate, postgraduate students. As per the govt. rules the purchasing of laboratory equipments and materials are done in accordance with the govt norms directives and the use of gem portal. The order is finalized on the basis of quality/cost/service with the dealer. The items purchased are entered in the respective stock registers of the departments and these are routinely checked by verification committee appointed both at the college level and also by the government.

##### **Academic And Administrative Office:**

Office space is allocated to Administrative staff, Departments, Sports coordinator, NSS coordinator, Rovers and Rangers etc

**Library:**

The library of the college has text books. College Proctor issues Icard to the students after that students borrow books according to their needs. There is no Librarian and the library staff appointed by the govt. in our college. The post of librarian is yet to be sanctioned by the govt. for our college. For the last five years there is no staff available for the college library. Even then college Prof. are assisting the students to use the library books through dept. library. All the departmental heads take the responsibility of maintaining the books of their respective department and issue to the students according to their needs.

**Computer Lab:**

We have a computer lab in the college and there are 24 computers in lab. There is no technical staff appointed by the govt. for imparting computer education to the students hence the Computer lab is maintained by "Earn by learn" scheme by the student who are proficient in computer. We have started free computer classes for all the students of the college. The govt. allot funds for the purchase of new computers and their maintenance. The college has out source some computer staff as per the requirement of the college by own funds. Recently the govt has made provision for the payment to these outsource personals.

**Conference Room:**

There is well equipped seminar hall and conference room in the college.

Conference room is allocated for the following purposes:

1. Meeting of IQAC
2. Faculty and staff meeting by the principal
3. Meetings of different college committees
4. Any other events permitted by the principal
5. Welcome and farewell meetings

**Sports Facility:**

Sports facilities include: Spacious sports ground, Volleyball court, Basketball court, Badminton court, Cricket ground, Track & Field, Carrom boards, Chess boards, Kho- Kho ground, and Table tennis.

Games and sports play an important role in the college lives. The physical education departments of the college take care of those activities are laid by college administration they conduct the games and sports activities in the college through out the year. Game equipments are checked periodically for safety purposes. The playground and Badminton court, Volleyball court, Basketball Court is well-maintained by the workers. The rules regarding utilization of sports facilities are laid by the college authorities. They aim to serve as general guidelines to students and source of information pertaining to college.

Self Study Report of Shree Guru Tegh Bahadur Sahib Govt. Degree College,Bilaspur,Rampur

File Description	Document
Upload any additional information	<a href="#">View Document</a>

NAAC

## Criterion 5 - Student Support and Progression

### Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 53.99

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
1486	1723	1522	1858	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	<a href="#">View Document</a>
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	<a href="#">View Document</a>

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0



File Description	Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View Document</a>

**Capacity building and skills enhancement initiatives taken by the institution include the following**

- 1.Soft skills
- 2.Language and communication skills
- 3.Life skills (Yoga, physical fitness, health and hygiene)
- 4.ICT/computing skills

**Response:** C. 2 of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

**Response:** 2.36

**5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
45	150	31	29	26

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** D. 1 of the above

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

**Response:** 0.13

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	2	1

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of student placement during the last five years (Data Template)	<a href="#">View Document</a>

### 5.2.2 Average percentage of students progressing to higher education during the last five years

**Response:** 21.96

#### 5.2.2.1 Number of outgoing student progression to higher education during last five years

**Response:** 184

File Description	Document
Upload supporting data for student/alumni	<a href="#">View Document</a>
Details of student progression to higher education (Data Template)	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

**Response: 0**

**5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

**5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	<a href="#">View Document</a>

## Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response: 7**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at**

**university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	0	1	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>

### **5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

#### **Response:**

Each Department Council of the College has a student representative for the purpose of active participation of the students in various academic and administrative activities. This committee empowers the students in inculcating leadership qualities, rules, regulations and execution skills. The selection and constitution of the Departmental Council is by the head and other faculty members of the department. They help in coordinating all the events related to academics and other co-curricular activities as per directives of teaching faculty. Councils have students from UG and PG as office bearers. They work as a medium between faculty and students in organizing departmental events and competitions.

Student representative selected by the faculty members of each Department.

#### **Functions of Students Representative**

Coordination in day to day academic activities at their level coordination in communicating the information between students and teaching faculty, regarding assignments, viva voce arrangements etc. The Main aim of student representative is to maintain discipline in the college. The Council Committees works with the objective to promote and encourage the innovative ideas in the minds of the students. Students have a valuable contribution towards effective working of the college. Student representative provides an opportunity for students to engage in a structured partnership with teachers. Council promotes effective communication among students, staff and parents. It helps in fostering friendship and respect among the students. College creates a platform for the active participation of the students in various administrative and academic bodies including other activities. This empowers the students in gaining leadership qualities, rules, regulations and execution skills.

Besides the above, student representatives are an integral part of the sports, innovation cell committee

etc. They are invited to IQAC and other meetings to express their viewpoints. They share their problems and also give suggestions regarding the betterment of facilities in the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 31.4

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
26	40	31	32	28

File Description	Document
Report of the event	<a href="#">View Document</a>
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	<a href="#">View Document</a>

## Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The alumni association facilitates close interaction between the institution and the alumnae. The alumnae association was formed with the objective of sharing knowledge, experience and opportunities among the alumnae, the faculty and the students. The annual alumnae association meeting as the confluence of scores of alumnae to meet their friends, peers and teachers and to share their memorable experiences. Their rendezvous with their alma mater rejuvenates them and the recollection of these rejoicing moments spent in the get together will keep them energised till their next meet.

The SGTBS Govt. Degree College, Bilaspur, Rampur alumnae committee functions effectively to strengthen the ties between the institution and its alumnae. It brings the all alumne under one roof and helps them stay connected with their alma mater. This forum helps them to rejuvenate themselves and also enables them to work in various capacities for the development of the student community and also to promote a spirit of unity among the alumnae of SGTBS Govt. Degree College, Bilaspur. It plays an important role in shaping the future of the current students and in creating stronger bond with the institution. It also helps the institution to achieve its goal and strengthen the ties between the alumnae community. Every year meetings are conducted and the visit of our alumnae is a great source of inspiration and support to the college. During these meetings many of the alumnae share their memories with their faculty members and friends. They enjoy the day and recollect their memories by visiting their classrooms. They discuss their experiences they faced after leaving the institution and reveal the secret of their success with the students. Feedback is collected from alumnae and their suggestions are incorporated during alumani meeting.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## **Criterion 6 - Governance, Leadership and Management**

### **Institutional Vision and Leadership**

#### **6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution**

##### **Response:**

The progressive administration of the college is the result of smart leadership and the complete reflection of vision and mission. The college functions under the regulatory authority of the UP government and the academic authority of the affiliating, M.J.P Rohilkhand University, Bareilly. For fulfilment of the objective of the college, the leadership strives to maintain an open and interactive environment. The IQAC constituted as per norms, meets regularly to formulate broad policies of governance of the institution. The college has highly qualified faculty selected by UPPSC. The faculty is efficient enough to provide leadership and management at various levels. Being a Govt. college, we are bound to provide low-cost higher education to all the students without any discrimination. A large number of students seeking admission in this institution are mostly of rural and economically weaker sections of the society. Thus the college follows its tradition to make education accessible to the deprived lot. The promotion of the use of technology is a step towards its vision. The administration gives all support to keep its faculty members updated with the latest trends in higher education and motivates every member to update their professional skills. The college is equipped with smart rooms, computer lab, Wi-Fi campus, and has all the amenities to make the student as competent as the students of urban areas. The leadership in college includes Principal, Heads of the department, Programme leaders, Committees coordinators and the members of various committees. Student's representative is formed in every department to cultivate the quality of leadership, to enhance inner strength and to make them self reliant. "Neeti Vaakya" has been displayed throughout the college campus to inculcate the moral values among the students. Fundamental rights, Fundamental duties, Preamble of the constitution are also displayed to make them responsible citizens. Programmes based on social causes, birthdays of national leaders and patriotic programmes are held on National Day. The college is fulfilling the requirement of the students by providing them ICT. All the staff members and faculty are involved by the college to achieve the vision, mission and objectives at all levels for planning and setting the goals responsibilities. Faculties are nominated in various committees of college for organizing functions and implementations of policies. Meetings are organized to know the progress and suggestions are welcomed. The college leadership maintains regular and active interaction with all stakeholders during the whole span of an academic session. The student represents the issues and welfare of their respective bodies to the authorities. Mentoring of the students is also a part of the governance of the institution. The Student centric approach and the quest for excellence of the institution helps it to achieve its mission, Mentees are provided with the solution of their issues related to the families or studies for relieving their stress.

##### **File Description**

##### **Document**

Upload any additional information

[View Document](#)

**6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management****Response:**

The college is practicing decentralization and participative management. Both teaching and non-teaching members actively participate in making and implementing different policies. Responsibilities are decentralized and participation of each member is defined. Principal formulates committees like IQAC, Examination, Student Welfare, Parent Teacher Associations, Alumni, Scholarship, Grievance Redressal Cell and many more. Meetings are held and policies are being formulated to implement the strategic plan of the college. Responsibilities are distributed through face to face meetings as well as by notifications. Principal including faculty is responsible for both the academic and administrative functioning of the college. It helps to make educational leadership effective for implementation and monitoring of various policies. There are about 53 committees and all faculty members are part of some of them. Committees are formulated at the commencement of the academic session. Convenor including members are free to formulate plans and give final shape to them after discussion with the Principal. IQAC, Proctorial board, Swachhta committee, are the perfect example of participative management where students along with teaching, non teaching staff, are working for upliftment of the college. Alumni are also actively participating in these programmes. The college has a Purchasing Committee. This is functioning for the welfare of each department of the college and following transparency. College is getting funds and grants from Govt. and RUSA. Purchase is being done through these funds and utilised efficiently. The committees are responsible for the college time table, admission and examination. Similarly, students are also the part of management. Students have representation from all the faculties. Student representative also helps to maintain the management in the campus. Student participation is integral for all the activities of the college. Besides this, student representatives are nominated for some of the committees of the college. Seminars, Workshops, Sports events, Orientation program, youth festival and annual functions are being organized successfully every year. Beside this, staff club is formulated every year. Welcome of the new staff members and farewell are celebrated jointly. Get togethers are organised specially on the eve of festivals like Dusshera, Diwali, EID, Holi, Christmas etc.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**Strategy Development and Deployment****6.2.1 The institutional Strategic / Perspective plan is effectively deployed****Response:**

The policies and the strategies for the development of the college are formed on the rules set by the State Government, Affiliating University and the UGC. All the policies and deployment documents are available on the website of state government and university. Many of the academic and administrative policies are framed by the college level committees and implemented through various committees which are directed and monitored by the Principal. During the last years, college is continuously developing its infrastructure under the effective scheme of RUSA. The college established its own RUSA committee. It includes two



bodies:

1. **Board of Governors:** Its chief aim is to constitute the strategic plan for the development of the college.

2. **Project Monitoring Unit:** This body implements and monitors the plan prepared. Both the bodies work according to norms to decide how the implementation is to be done to achieve the Institution's vision statement into reality. The departments prepare a list of requirements and on priority basis, the work to be done is decided. The project includes the creation of ICT based infrastructure in teaching-learning and administration as well as upgradation of college infrastructure. In this way, the institutional development plan of the Institution reflects the vision and missions to develop the excellence in higher education. Based upon the requirements, tendering process is initiated by estimating the quantity and the cost of the items to be procured. The estimates are approved by competent authority. Based upon the estimated cost and time frame of procurement, tender type is decided and accordingly notice inviting tender is released. As per the orders of Government of Uttar Pradesh, procurement is done mainly through GEM portal. In case of unavailability of product /item/ service on GEM portal, the procurement is done through caution on lowest price. For the implementation of all the project. Till the date, RUSA the sanctioned amount for the college is Rs.2 crore. This amount was received for the:

1. New Construction

a. Class Room

b. Lab (01)

c. Toilets

2. Renovation/Upgradation

a. Library Automation

b. Classrooms/Seminar Hall/Reading Room

c. Toilets

d. Admin Block

e. Laboratory

f. Campus Development

g. Modernisation of Classroom/Smart class

3. New Equipment

a. Computer & other Accessories for computer Lab

b. Lab Equipment

c. Other Equipment as per College Requirement

d. Sports Facility

e. Books & E- Resources

All the above work has been done through proper planning and strategies.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

Our college is fully funded by the U.P. Govt. All the procedure regarding recruitment, selection, posting and promotion is as per U.P. Government rules. The chief work of the faculty is to teach but simultaneously they have to perform administrative work. Office is also the important part of college administration. There is one office superintendent in the college above other non-teaching staff. To run all the setup of the college, various committees are formed at the beginning of the new session. The work of each committee is defined, every year there are more than 40 committees such as: Building & Maintenance committee, Purchase committee, Time Table committee, IQAC committee, Research & Development committee, Scholarship committee, Admission Committee, Examination committee and many more. All the committees work under the guidance of Principal to achieve the planned goal of the session. The Principal, at the beginning of the academic year, convenes the general staff meeting, discuss and finalize academic plan for the year. The College committees plan all important activities to be performed during the year. Like academic calendar, examinations, extracurricular and co-curricular activities and holiday list etc.

**Service Rules:** The institution strictly follows the service rules according to the norms of Government of U.P. & UGC. The teaching and non-teaching faculty has the benefits of PF, N.P.S, Casual Leaves, Earned Leaves, Medical Leaves and Maternity leaves, CCL etc.

**Recruitment & Promotional Policies:** Recruitments are done by the UPPSC, Allahabad. The API scores as endorsed and verified in the PBAS proforma are the primary means of assessing a faculty member for the purpose of promotion under Career Advancement Scheme (CAS), increments and Other award/Incentives including key appointments/assignments and deputations.

**Grievance Redressal Mechanism:** The college has its own grievance redressal committee for staff and students. The students can lodge their complaints through the complaint box set up at the entrance of the college. They are also advised to express their grievances through email and directly to the chief proctor of the college. The committee reviews the complaints received from the students and try to resolved them at

the earliest. The solution/decision with regard to suggestion is communicated to related committee/cell or individual of the college for further action.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Details of implementation of e-governance in areas of operation, Administration etc	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### Faculty Empowerment Strategies

#### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The college is totally governed by Govt. of U.P. There are several schemes which are functional for the welfare of staff. The college employees also take benefit of these schemes every year. The welfare schemes available for teaching and non-teaching staff as per the norms of the Govt. of UP are:

National Pension Scheme (NPS)- All the teachers and employees, who have been appointed after April 2004, are covered under this scheme of N.P.S.

Pension Scheme- Employee recruited before 2004 are entitled to life time pension.

Gratuity -This is a defined benefit plan and is one of the many retirement benefits offered by the employer to the employee upon leaving his job.

Encashment of Earned leave- Leave encashment refers to an amount of money received in exchange for a period of earned leave, not availed by an employee.

Medical reimbursement facility - In several medical illnesses, the teachers get benefit of reimbursement as per Govt. rules.

Maternity/Adoption leave – Maternity leave is sanctioned to the female employees of the college as per the U.P govt. rules.

Group Insurance Scheme- Group insurance offer personal insurance. All the teachers and employees have to pay a fix amount of RS. 400 as a part of GIS.

House Rent Allowance.-All the teachers and non-teaching staff are provided with HRA as per Govt. rules.

Medical leaves- 365 days medical leaves are given to the employees for any medical illness during whole period of service, on doctor's prescription with full pay and two years without pay.

Casual Leave-In every academic session, 14 casual leaves are provided to the staff members.

Child Care Leave – A total of 730 days leaves are given to female employees for taking care of their children upto 18 years of age.

House building Loan/ Vehicle purchase Loan by the govt. - Housing loan is given by Govt. against the construction of house.

Duty leaves are granted for attending meetings, seminars, workshops and for other programs under faculty development programme.

#### **Additional welfare schemes for non-teaching staff**

Bonus to Non-Teaching Staff- On the occasion of Diwali, the non-teaching staff gets the facility of bonus from the Govt. Second saturday leave is also given to non-teaching staff of the college.

#### **Welfare Schemes at college level**

Guest room facility is available in the college for teaching and non-teaching staff if and when required.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### **6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 0

##### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 7.2

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	14	0	0	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	<a href="#">View Document</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

Response: 66.79

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
11	18	5	5	02

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Details of teachers attending professional development programmes during the last five years	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

#### Response:

The general appraisal of the performance of the teachers and the staff is done by the principal and is systematic mentioned in the Annual confidential report (CR). The teachers and the staff keep a record of their performance and contribution to the overall academic and administrative activities of the college. The CR appraisal report is sent to the directorate of higher education every year. The self evaluation report is mentioned in the CR form by all the teacher and the staff. The promotion of the teacher and the staff are mainly based on the CR appraisal. Hence the teacher and the staff very carefully and enthusiastically try to maximize their performances and their contribution to the college. While applying for the next grade and promotion the teachers have to demonstrate and mention their various achievements and contribution like completion of refresher and orientation courses, performing the role in the examination committee, paper setting and evaluation work of university, membership in different board and committees of the university and the college contribution in different activities Sports, N.S.S, Rovers & Rangers, Environmental club etc in the college and then extension activities to the society at large. Lastly the contribution to the administrator work of the govt. like performing duties in the election process.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The college is governed by U.P. State government. As per the norms, the financial audits are conducted by internal as well external methods. The external audits are conducted by two methods.

1. The external auditor is appointed by Government of U.P. from A.G. office and conducts the audit of the college accounts to verify the correctness as per rules and regulations provided by the government. The auditor mainly audits the grants sanctioned and finances approved by the state government. The funds received and expenditures are audited.

2. The finances sanctioned by other than Govt. agencies are audited by a registered chartered accountant. These include the funds of research projects of teaching faculties, national and international seminars, workshops etc.

The Internal Audit is also conducted at the college level annually. Physical verification committees are formulated by the principal including teaching and non-teaching staff as members. At the end of every session, the nominated members of these committees physically verify and check the consumable and nonconsumable stocks of each and every department including library books, lab equipment. Objections marked by the committee are recorded for actions to be taken accordingly.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

#### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	<a href="#">View Document</a>

#### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The college is fully funded by the U.P. Govt. The budget is allotted by the Govt. as per the requirement and

proposal sent by the college. Required amount is received in installments which are mostly inadequate. College is bound to follow the structure of the fee set by the Govt. of U.P. The college moderates student's fee structure every year in order to procure additional funding. Other than the routine Government and UGC grants, the institution has been able to secure additional funding from various agencies such as DST, RUSA Grant, MLA-LAD fund. After receiving the grant it goes through various processes involving the Principal who is the Drawing and Disbursing Officer, Finance Committee, the Purchase Committee and the College Office Superintendent before it is finally disbursed to the concerned person or the respective department(s). For instance in 2020, Seminar hall was renovated with the funds received by RUSA. PG in Zoology was started and its building construction is in progress with the grant received by RUSA. All the department of the college is equipped with laptops. Modernisation of laboratories, sports material are purchased. The budget is utilized to meet day-to-day operational and administrative expenses and maintenance of the fixed assets. Enhancement of library facilities leads to novel learning practices and accordingly requisite funds are utilized for this year. Adequate funds are utilized for development and maintenance of very good infrastructure for the institution. As a part of Outcome Based Education system, this institution has given utmost importance for the proper utilization of funds to meet the objectives of the institution.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

## Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

The institution has an active Internal quality Assurance Cell (IQAC) constituted as per NAAC guidelines, to frame the policy for the academic and administrative growth of the institution. The cell supports the teaching and learning goals articulated in the college's strategic plan. Regular meeting of IQAC is conducted to discuss various measures related to quality enhancement in which the recommendations made by planning and evaluation board and analysed for further improvement. As per the suggestion of IQAC, following suggestions have been made and implemented by the college in the last five years:

- Introduction of new U.G. course.
- Inculcate ICT based teaching learning process
- Promotion of research activities
- Upgradation of smart rooms, Seminar Hall and laboratories
- Collaboration with different Universities, Industries and NGOs through MOU
- To organize National and International Seminar/ workshops
- Establishment of solar panel, compost pit, e-waste box, rain water harvesting etc.
- Many green initiatives are being done.

#### Best Practices



## 1. Mentoring of Students

Every great achiever is inspired by a great mentor. Keeping this in view, the IQAC has introduced formal mentoring of students in the college from last year. Every teacher of the college has about 250 students as

Mentees. The primary role of a mentor is to provide guidance and support to the mentees based upon her unique developmental needs. Mentors give advice and guidance, share ideas, and get feedback; and discuss personal issues if required. At the same time the mentors help students to adjust themselves according to the college environment. The mentoring system is establishing a bridge between teaching and student

Communities. The benefits of mentoring in the career development of mentees include interpersonal skills, communication, technical knowledge, leadership skills, social relationships, professional growth, personal growth and stress related issues. The teachers help students in improving their insight into various aspects of life, assist them in building self-confidence and settling goals. The college teaching faculty is catering the need of mentoring successfully as the students of college from a rural background.

## 2. Seminars/ Workshops/Webinars

IQAC has organised following workshops in last years for teaching and non teaching faculties for their personal and professional growth. These workshops have been organised to demonstrate and encourage the practice of actual methods. The teaching and non- teaching staff is getting benefitted with these workshops organised under the banner of IQAC.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

### Response:

IQAC is a important administrative body of a college. To maintain the quality standards after the first cycle is a major step and it is the responsibility of IQAC which has been functioning at the college level since 7/5/2011. After the first cycle of NAAC, it was constituted as per NAAC/UGC guidelines which is as follows-

Under the Chairmanship of the Principal it includes senior-most teachers as a convener, co-convener and members. There is one representative of the Govt. Some educationists, one or two nominees from local society as a public representative, NGO, industry, parent representative, students, alumni and stakeholders

are an essential part of IQAC set up.

IQAC has fostered innovation and creativity in the college by improving the work culture of teaching, nonteaching staff and students through group discussions, poster presentation etc.

IQAC initiated a significant tradition of taking feedback from students and ensuring their complaints/suggestions be implemented regarding teaching and learning process. It also motivated the faculty members to organize Conference/Seminars/ workshops, participate in FDP and increase research extension activity etc. Skill development programs were conducted. In every quarter IQAC organized the meetings with teacher & students separately to upgrade and monitor the teaching & learning process.

Feedback form were printed and distributed to the students. The feedback committee collected and analyzed the forms and handed over the Annual Feedback report to IQAC Cell. Recently a link was created on the college website where students, alumni, parents send their feedback online. Smart Board, Visualizer, PRS, Online Test were used in teaching by some departments. Electronic media and social media platforms like Whatsapp were extensively used for students for delivery of educational content. Monitoring of the attendance of the students helps the teachers to find out the reason of their short attendance. They are counseled and postcards are sent to the parents who are also convinced of the need for regular attendance. Short attendance noticed are circulated and displayed and students are personally informed. This system helped to stop the low percentage of attendance.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

**Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<a href="#">View Document</a>
Upload details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

## **Criterion 7 - Institutional Values and Best Practices**

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### **Institutional Values and Social Responsibilities**

**Measures initiated by the Institution for the promotion of gender equity during the last five years.**

**Response:**

The College given special emphasis on gender equity and gender equality with special focus. Gender equity and equality has been part of curricular in different subject in U.G and P.G courses specially in social sciences like Sociology, Political Science, History, Economics etc. Gender discrimination has been problem all the Indian society for centuries. The social norms values and practices have been often discriminatory for the female gender. There are special paper like gender and society, Constitutional provision, Role of participation of female in the freedom struggle and contribution of economic development etc. are part of the curriculum in the U.G and P.G courses in the social sciences subject.

During the admission process girls students especially with rural background are encouraged and counselled to take admission in different programme of the college. At the beginning of the session orientation programme is organized in the college. In which the fresher in various U.G & P.G programme are gathered in the college meeting hall. In this programme the students are not only briefed about the rules regulation, code of conduct of the college but at the same time they are specially sensitized about the ideas and spirit of a gender equity and equality. Ragging and eve teasing are strictly prohibited in the college campus which is mentioned are the entrance of the college building. This year mission shakti programme by the govt. of U.P was followed in the college in which various programme including webinars, discussion follows, lecture series and martial art training programme were conducted by the college. Female students were sensitized in detail and in depth by the various speakers about the social superstitions and obscurantist practices, gender discrimination in Indian society. Several programme are continuously organized in the N.S.S and Rovers & Rangers in the college. Under the Mission shakti programme girls student was enlightened by ladies police officer, lawyer, doctor etc. About various legal and constitutional provision for the safeguard, protect and development of the women and girls in Indian Society. They also given martial art training to defend themselves at the time of crisis. The anti-romeo squad of police Rampur has visited the college several time and addressed the gathering of the student specially girls. About various programme of the U.P police and the important contact no. and immediate contact at the time of mishappening. The policy tried to instill essence of security in the mind of female students and encouraged them to go ahead in life fearlessly and without any hurdle.

In the Parents teacher meeting organized by the college from time to time the guardians are encourage to practise gender equity and equality among their children. They are counselled to encourage their girls students to participate actively in all the college activity and developed their personality and contribute for their nation building.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>

**The Institution has facilities for alternate sources of energy and energy conservation measures**

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

**Response:** C. 2 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)**

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

**Response:**

**Solid waste management**

Solid waste management pertains to the collecting, treating, and disposing of solid material that is discarded because it has served its purpose or is no longer useful. The waste is generated by all sorts of routine activities carried out in the college that includes paper, plastic, napkin, metal food etc. The daily waste is segregated at each level and source. Waste segregation charts to educate students about the same have been put up in the college at various places.

To reduce waste at college, students and staff are educated on proper waste management practices through lectures, advertisement on notice boards, and display board in the college. Waste is collected on a daily basis from various sources and as dry and wet waste. College has different colour coded dustbin which are used for different type of waste. The cleaner collects and segregates and compile the waste in the dustbin provided at each block and fields into Bio Degradable and Non-Biodegradable Waste. Biodegradable waste

is used for compost. The College has compost pit in corner of the main ground. The Non-Biodegradable Waste is collected by Block Development Waste Collection Trucks on regular basis. All the college students and teachers swore not to use the plastic.

### **Liquid waste management**

Liquid wastes mainly consist of waste water from residential, commercial and industrial areas in towns and cities. Sewage water mainly has 99.9 percent of water and rest 0.1 percent of organic and inorganic substances. The college focuses on efficient use and proper management of Liquid Waste by following

Intelligent practices for reducing water footprint:

#### **Initiatives for Efficient Use:**

- ♦ The waste water from the Ro systems installed in the college and the water from the drainage system are channelized to water the plants in house gardens.
- ♦ There are four ground water recharging points in the college campus through which the surplus rainwater is successfully used to recharge the ground.
- ♦ There is a water harvesting system is built through which the rain water is collected, stored and used according to the necessities.

### **E-waste management**

The rapid expansion of technology led to surplus use of electronic goods creating huge amount of e-waste. The college-initiated e-waste collection system by setting up of a E-Waste Box for collection of Personal e-waste of teachers and students in the campus. The printer cartridges of printers are refilled and reused. UPS batteries are recharged, repaired and refilled.

File Description	Document
Link for Geotagged photographs of the facilities	<a href="#">View Document</a>

### **Water conservation facilities available in the Institution:**

- 1. Rain water harvesting**
- 2. Borewell /Open well recharge**
- 3. Construction of tanks and bunds**
- 4. Waste water recycling**
- 5. Maintenance of water bodies and distribution system in the campus**

**Response:** B. 3 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**Green campus initiatives include:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** C. 2 of the above

File Description	Document
Any other relevant documents	<a href="#">View Document</a>

**Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:**

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View Document</a>

**The Institution has disabled-friendly, barrier free environment**

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

Demography of Bilaspur and the adjoining areas consist of Hindu, Muslim and good number of Sikh population. Hence the students of all the communities including some Christians, Buddhist, Jain etc. take admission in the college. In the beginning of the session the orientation fresher programme and other such gathering and forums. The unanimity of religion and the similarity of their basic principles are told time to time to the students and is tried to instill the mind of students that we all belong to the human community, we believe in the same God and basic Principles of all the religion are the same. People from different social strata and economic categories take admission in the college. The poor students, specially belonging to the backward social category like SC, ST, OBC etc. are taken special care by the teachers and the staff and are constantly encouraged and motivated to go ahead in life and make a bright career in future. The statutory reservation system is followed during the time of admission. Scholarship are provided by the govt of U.P to the student from different weaker section of the society. The college have a very cordial and friendly atmosphere in the campus. Student belonging to Hindu, Muslim, Sikh, Christian etc. participate in all the curricular, co- curricular and extra-curricular college activity like Youth festival, Sports, Annual Function, N.S.S, Rovers & Rangers activities. Students display the cultural activities like dance, music etc. of different states of India.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View Document</a>

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

In the beginning of the academic session orientation programme is organized for the newly admitted students into the U.G & P.G Programmes. In the said programme there is a general gathering in which the principal, all the Professors and some invited dignitaries addressed the students. In this programme the students are briefed about the rules & regulation of the college & code of conduct. At the same time the students are sensitized about the fundamental rights and duties enshrined in the constitution of India. They are appraised of the fact that are students in the higher education system. They are supposed to be enlightened citizen of the country and contribute in the best of their capacities for the nation building. Within the various co-curricular and extra-curricular activities including the Rovers & Rangers and NSS

Programmes the students are not only lectured about their duties and responsibilities are the good citizen of the country, but at the same time they are engaged in various social service activities. Special camps are organized by the NSS unit of the college in which the student participates and are engaged in various social services in the adjoining village. Special emphasis is given for the development and sensitization of the socially marginalized and backward section of the society. In the same way in the Rovers and Rangers camp the students are continuously encouraged and trained to render their valuable service during any national calamities.

The preamble of the constitution is displayed prominently in the college corridor so that the students are familiarized with fundamental principles of our constitution.

The College organizes various programme like the youth festival, Special day celebrate including the national days like [Independent day, Republic Day, Gandhi Jayanti] in which various speakers faculty members and invited dignities addressed the students and encourage them to be ideal citizens of the country and fulfill the dreams of the freedom fighter. Every year Constitution Day (Samvidhan Divas) was celebrated for consecutive days in which the fundamental principles enshrined in the constitution are discussed among the students. The students are explained in detail the underlined ideas and vision of the fundamental concept like "Freedom, Equality, Sraternity, Sovrity, Secularism, liberty etc. Various competition like Debate, Essay Competition, Poster making, Speech Competition etc. are organized with in this programme. With the purpose of making the student were aware about the constitutional provision and the vision and the spirit of the Constitution.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	<a href="#">View Document</a>

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** D. 1 of the above

File Description	Document
Code of ethics policy document	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and**



**festivals (within 500 words).**

**Response:**

College organizes lectures in the commemoration of the great personalities of India. As per the Directive of U.P. Government, this initiative is important in motivating the students to follow the footprints of great leader and contribute in the best of their capacity for the development of the nation. In this context, the college organizes the Birth/Death anniversaries of the great Indian personalities to enlighten the students as well as the college fraternity of their contribution in Nation Building. In these programmes, lectures on the great Indian Leaders are delivered so that students can understand their exemplary role and contribution in the making of our great nation. These lectures through light upon the lives of these great personalities and serve to inspire the students.

The following lectures/Programs are organized every year in this context –

1. 26 January (The Republic Day)
2. 31 January (Sant Ravidas Jayanti)
3. 29 March (Mahavir Jayanti)
4. 14 April (Ambedkar Jayanti)
5. 30 April (Buddha Purnima)
6. 15 August (The Independence Day)
7. 20 August (Sadhbhavana Divas)
8. 02 October (Gandhi Jayanti)/Lal Bhadur Shastri
9. 31 Oct Patel Jayanti
10. 06 December Dr. Ambedkar Mahaparinirvan Divas
11. 25 December- Atal Bihari Bajpai, Birthday etc.

Samvidhan Divas have been organized by the college to illuminate the significant role played by Dr. Bhimrao Ambedkar in the making of Modern India. Our National festivals hold significance in inculcating patriotism & positive attributes among students so that we advance towards our goal of Nation Building. Lectures, debates, sports and various cultural programs are organized to celebrate these important days.

The Walls of Indian Heroes & Freedom Fighters have been put up in the college to promote Patriotism & Nationalism among students by displaying pictures and inspiring accounts of Paramveer Chakra Awardees & Freedom Fighters. We owe our independence and well-being to the exemplary valour of these Great Sons of the Nation.

File Description	Document
Link for Geotagged photographs of some of the events	<a href="#">View Document</a>

## Best Practices

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**

**Response:**

### ***I. Title of the Practice: Green Campus Initiatives***

#### **1. Objectives of the Practice:**

We have identified the following objectives which are in tune with the practice

1. To promote awareness of environmental issues among the students, staff and society.
2. To achieve better sustainability on the campus and improve the quality of life of all the stakeholders.
3. To conserve water resources through rainwater harvesting.
4. To plant rare and medicinal/herbal plants on the college campus
5. To implement 3 'R' (Reduce/Reuse/Recycle) policy on the campus.
6. To use renewable energy resources (solar energy).
7. To study and maintain Flora and Fauna on the college campus.
8. To support and implement "***Swachh Bharat Abhiyan***" for healthy India
9. To organize seminars/workshops etc. on environment-related issues.

#### **2. The Context:**

A clean environment is a basic necessity of human beings for health and efficiency. The main aim of them practice is to impart knowledge, create awareness and develop an attitude of concern and to nurture necessary skills to handle the environmental issues and challenges. The rural village region and green landscaping of college are the necessary features for shaping and sustaining an eco-friendly campus. The college is spread over 11.96 acres of lush green area.

### **3. The Practice:**

1. The college has developed beautiful campus with Lawns, Botanical Garden.
2. Borewell recharge pits are constructed on the college campus for harvesting the rainwater.
3. The college is using renewable energy like solar energy.
4. Recently college has installed Solar Power Generation Plant of **10 kWh**.
5. The college has preserved **Flora and Fauna** on the campus.
6. Signboards/posters are displayed on the college campus for encouraging ideas of plastic-free campus, noise pollution, and environmental awareness.
7. The college organizes seminars/workshops etc. on environment-related issues.
8. LED bulbs are installed in the college buildings to save electricity.

### **4. Evidence of the Success:**

This best practice has proven to be successful through the following activities:

1. Through periodical tree plantations, Flora and Fauna on the campus has enriched, which has turned into eco-friendly campus.
2. Out of total required, electrical power consumption is met through the use of Solar Energy.
3. Awareness campaign for the plastic-free campus through signboards/display boards made campus plastic free.
4. Through workshops/ seminars/ NSS/Rovers & Rangers activities, students are made aware of environmental issues.
5. Green audit and Energy audit of the campus is done periodically and regularly.
6. A mandatory course on Environmental awareness at B.A/B.Sc./B. Com level.

### **5. Problems Encountered and Resources Required:**

While carrying out this practice, following problem are encountered by the college.

1. Green Campus initiatives are challenging so it requires determination and a long-term assurance from all the stakeholders.
2. Green Campus initiative is rather expensive practice. It needs an expert advice and investment of resources.

3. Sufficient manpower to maintain them.
4. Less awareness of students and community towards environmental issues.

### **TITE OF THE PRACTICE: THE DEPARTMENTAL COUNCIL ACTIVITIES**

#### **OBJECTIVES OF THE PRACTICE:**

1. To provide leadership training to students.
2. Motivate students to be socially aware and responsible citizen.
3. Help to enhance the all-round personality of the students.
4. To promote aesthetic development, character building and organizing capacity.
5. Activities help the talents of the young minds and give them an opportunity to develop their specialized skills.

#### **THE CONTEXT**

Each department plans activities which compliment but are not part of the conventional academic curriculum. Participating in them not only develop students academic potentials but also other aspects of their personality such as self-esteem, self-confidence, social cooperation and leadership skills. Activities should be educationally relevant so that they can associate with it. The sole goal of education should be to ensure the holistic development of students. Holistic development is basically the development of everyone's intellectual, emotional, social, physical, artistic, psychological, creative and religious values. Activities develop hidden skills of students and provide an opportunity to the students to share their creativity. They are also open to students who show exceptional skill in their studies and are able to develop ahead of their peers.

#### **THE PRACTICE**

Literary and co-curricular activities are organized by each department for the development of linguistic skill and mental faculties. Debate, discussion, speech, story writing, essay writing are some of the literary and academic activities. Activities supplement and compliment the entire aesthetic as well as spiritual development, which are the essential components of education. It helps in developing features like communication skill, creativity and organizing skills and are a good platform to excel.

#### **EVIDENCE OF SUCCESS**

Each year every department forms the departmental council from amongst the students enrolled in that subject position like president, general secretary, class representative etc. Departmental council activities not only make the students active and energetic but also enable to harness the in-depth potential of student. It enhances knowledge in many domains, which benefits the student as well as college; activities are good platform to promote leadership quality. Creativity form of expression serve as nourishment for the soul.

Every year each department conducts many programme/activities under association. These activities provide the opportunity to the learner for self-expression. Activities have academic and literary activities like Debates, pot decoration, rangoli, singing develop aesthetic sensibility of the learner. These are helpful in unfolding and extracting the hidden beauty in the mind of students. Cultural activities provide better knowledge and understanding of our rich culture heritage.

### PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

Sometimes the enthusiastic participation of the students is not as satisfactory as it expected the girls student especially from the rural background depict some hesitation to participate in such activities.

File Description	Document
Link for Best practices in the Institutional web site	<a href="#">View Document</a>

### Institutional Distinctiveness

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

#### Response:

To keep pace with the competitive world and to challenge the global, scenario every institution has to strive hard to achieve its excellence in different fields. Keeping this view on its board the college is taking high strides towards excellence in various fields over the years. From the date of establishment, to till the date, the college has successfully achieved its excellence in infrastructure and student support facilities. This conspicuously shows that our college has reached certain distinctiveness from other higher educational institutions. Vision and mission of the college are to provide a better education for youth advancing towards the world leader nation-India and to produce the dignity of labour and make arrangements of providing the education against the labour.

Under the flagship of U.P. Govt., SGTBS Govt. College, Bilaspur was established in 1996 and is affiliated to M.J.P Rohilkhand University, Bareilly. The college was started as a co-educational institution with the aim of providing quality higher education to rural students, and enhancing their opportunities of learning and making them independent. It was hoped that educating rural students would not only change their own life but of the entire family and in turn the entire country. This was in keeping with the vision of our college is to provide low-cost quality higher education to the rural students of socio-economically weaker sections of the area in order to bridge the rural-urban divide and thus bring about holistic national development. It is, therefore, a matter of pride that our college presently has strength of around 2416 students.

The college campus is spread over in 11.96 acres. As per the requirements, college creates necessary infrastructure systematically and continuously with the needs of future vision. The college provides

excellent physical infrastructure facilities such as adequate number of Classrooms, Staff room, restroom, Seminar Hall, Conference Hall, Library, Reading room, Servant quarters, Girls hostel, Sports ground (Athletic field), Basketball ground, Volleyball Ball ground, Badminton ground, T.T hall, yoga hall, Kho-Kho ground etc. The college has various laboratories for different subjects like Physics, Chemistry, Botany, Zoology, Geography, Computer lab. The college also provides a platform to students to enrich their communication skills and basic computer skills through computer lab respectively. Various ICT tools are used effectively or imparting education. The students are encouraged to make the class interactive.

All the faculty members are qualified as per UGC norms and selected by UPPSC, Prayagraj. At present 12 Permanent teachers in our college. In the institution, 8 teachers are Ph.D. holders and some of them are gold medalists in their respective subjects. In the college, U.G Courses such as B.A., B.Sc. B.Com. and P.G courses such as M.A, M.Sc. and M.com are running successfully. In Faculty of Arts there are 9 subjects at U.G. level and 8 at P.G. level while in Faculty of Science there are 5 subjects at U.G level and 5 Subjects at P.G. level. The college has also organized various National Seminars and Workshops sponsored by Dept. of Higher Education, U.P. and some N.G.O to energize and channelize the thought process of the intellectuals. Various activities such as competitions etc. are organized to impart awareness among students. Most of the students belong to socially and economically backward classes and their parents have low educational and career aspirations. Thus, counselling is provided to students as well as parents from time to time through parent-teacher meetings, career counselling and mentoring to motivate and encourage them to make the most of their education and potentiality also think of having a bright career. The college endeavors for the holistic development of the students through organizing various extra-curricular activities such as competition, sports, seminar etc. Besides teaching process, Departmental Association is constituted to develop reasoning and intellectual qualities of students. Under the banner of this association various competitions such as debates, essay writing, slogan writing, poster and quizzes, medicinal plants competition are organized. To share the social responsibilities and to develop the quality of leadership, NSS, Rovers and Rangers Units are actively working at local, state and national level. Presently 200 NSS volunteers and 100 Rovers and Rangers are enrolled to participate in social work through rallies, awareness camp, tree plantation, cleanliness, extension activities etc. These units are working to develop quality of team spirit, leadership and discipline among students. In the ongoing Mission shakti programme of the govt. of Uttar Pradesh specially girls students, Under the banner of Physical Education, Rovers & Rangers, NSS, are trained in (Martial Art Training) for self defence. Apart from these, various departmental notice boards and career counselling notice boards are displayed and updated on regular basis. In short, our college is striving hard to enrich the knowledge, inculcate research aptitude and make the rural students come at par with the best students in India. Taking regular strides, we have thus been working relentlessly towards the achievement of our primary vision.

#### **Additional Information :**

The college established on 1996 affiliated to M.J.P Rohilkhand University, Bareilly.

The college is recognized under 2 (f) and 12 (B) by University Grants Commission (UGC).

ISO 9001:2008 and 9001:2015 Certification

ICT enabled Classrooms for teaching-learning.

20 Mbps internet connection and campus Wi-Fi facility.

**Self Study Report of Shree Guru Tegh Bahadur Sahib Govt. Degree College,Bilaspur,Rampur**

The college has installed 10 kWh Solar Power Generation Plant, Rain Water Harvesting and eco-friendly campus.

The college has established startup & Innovation cell.

The study centre Rajarshi Tandon Open University.

File Description	Document
Link for appropriate web in the Institutional website	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

SGTBS Govt. Degree College, Bilaspur, Rampur U.P has been providing quality higher education to more than 2000 students , most of whom come from adjoining areas and belonging to socio-economic backward section of the society .We believe in the concept of “Sky is the limit”.

1. With this purpose in view the college plans to bring professional courses like B.Ed, MBA, BCA, BBA etc at the earliest.

2. Bilaspur is considered to be agricultural advanced region. Majority of the sikh population are intensely involved in agriculture hence the college plans to start some courses on agriculture so that the youth passing out from this college are benefitted out of this courses in their future occupation.

3. The College is not properly fenced by a boundry wall so their has been encroachment inside the college land. The college has applied several time to the Govt. for the grant. So that college land and property is properly protected by a complex boundary wall.

4. Major problem for the student of this college has been transport and communication facilities, since the college is located about 7 kms away from the main city. Hence commuting to the college has been a constant challenges to the students , about 70% of whom are girls students and belonging to the far from rural areas. So the college is exploring all the possibilities to develop the facility of transport and communication to the college.

5. The college suffers from mute scarcity of faculty and staff. Many of the faculty and office position are lying vacant in the position created are much less than the prescribed UGC norms. Hence the college is constantly in communication to the Govt. to fill up vacant position.

6. The college library is virtually non functional due to absence of librarian and the library staff so the students of the college are deprived of the library facility. The college is an constantly touch with a Govt. for the earliest filling of the post of librarian and library staff.

### Concluding Remarks :

SGTBS Govt. Degree College, Bilaspur was established in 1996 with the vision of catering quality higher education to the students of this predominantly rural areas. The College imparts U.G & P.G Courses in facilities of Science, Arts & Commerce. At present about 2416 students are enrolled in this courses. The college is affiliated to M.J.P Rohilkhand University, Bareilly. Being a Govt. college it is fully financed and administered by the Govt. of Uttar Pradesh. The academic aspect is governed by the affiliating University. The teaching in the college is conducted by the lecture method. Games & Sports are conducted throughout the year to maintain a environment of physical fitness & games & sports. Various scholarship are provided by Govt. of U.P & Govt. of India to the eligible students. Special attention is provided to the physically challenged students they are given necessary required assistance for a hurdle free imparting of education & overall personality develop.



With a well equipped computer lab the students are provided the facilities of learning and encourage to use the computer & the ICT to their best advantage. The college administration takes conscious effort to includes students in many of the committes mainly the IQAC. Hence the college practices, the principal of participatory decision making. The college takes all care to maintain a green environment in the college which continues plantation & nurturing of the plants , efficient waste management establishment of solar plants for self sufficient power supply , rain water harvesting system etc. The college follows the guidelines, celebrate the important days & implement different programmes prescribed by the Govt. Special cells are formed to maintained a ragging free college life. Special committes & cells are look after the issues of sexual harashment with in the college staff & the students. The college is tries its level best to maintained a ideal academic and pollution free green environment making this institution one of the most ideal & sought after institution in this area.

NAAAC

## 6.ANNEXURE

### 1. Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																																								
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:</b></p> <p><b>Options:</b></p> <ol style="list-style-type: none"><li><b>1. Feedback collected, analysed and action taken and feedback available on website</b></li><li><b>2. Feedback collected, analysed and action has been taken</b></li><li><b>3. Feedback collected and analysed</b></li><li><b>4. Feedback collected</b></li><li><b>5. Feedback not collected</b></li></ol> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Answer After DVV Verification: B. Feedback collected, analysed and action has been taken</p> <p>Remark : 1. No evidence for availibility on website 2.NO documents that showing the communication with the Affiliating University for the Feedback provided. 3.No action taken by the affiliating university on the feedback</p>																																								
2.1.1	<p><b>Average Enrolment percentage (Average of last five years)</b></p> <p><b>Number of students admitted year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2329</td><td>2470</td><td>2686</td><td>3023</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2219</td><td>2470</td><td>2686</td><td>3023</td></tr></table> <p><b>Number of sanctioned seats year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>5080</td><td>5080</td><td>5080</td><td>5080</td><td>5080</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>5080</td><td>5080</td><td>5080</td><td>5080</td><td>5080</td></tr></table> <p>Remark : 1.Edited as per datat provided 2.No document related to Sanction of intake from affiliating University/Government/ statutory body provided.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2329	2470	2686	3023	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2219	2470	2686	3023	2020-21	2019-20	2018-19	2017-18	2016-17	5080	5080	5080	5080	5080	2020-21	2019-20	2018-19	2017-18	2016-17	5080	5080	5080	5080	5080
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2020-21	2019-20	2018-19	2017-18	2016-17																																					
5080	5080	5080	5080	5080																																					

2.1.2	<p><b>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)</b></p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2329</td><td>2470</td><td>2686</td><td>2400</td></tr></table> <p>Answer After DVV Verification :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2154</td><td>1568</td><td>1748</td><td>1801</td><td>2063</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2329	2470	2686	2400	2020-21	2019-20	2018-19	2017-18	2016-17	2154	1568	1748	1801	2063
2020-21	2019-20	2018-19	2017-18	2016-17																	
2416	2329	2470	2686	2400																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
2154	1568	1748	1801	2063																	
2.4.3	<p><b>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</b></p> <p>2.4.3.1. <b>Total experience of full-time teachers</b></p> <p>Answer before DVV Verification : 394</p> <p>Answer after DVV Verification: 63</p> <p>Remark : Edited as per new data provided</p>																				
3.3.1	<p><b>Number of Ph.Ds registered per eligible teacher during the last five years</b></p> <p><b>How many Ph.Ds registered per eligible teacher within last five years</b></p> <p>Answer before DVV Verification : 3</p> <p>Answer after DVV Verification: 3</p> <p><b>Number of teachers recognized as guides during the last five years</b></p> <p>Answer before DVV Verification : 4</p> <p>Answer after DVV Verification: 1</p> <p>Remark : Edited as per data provided</p>																				
3.3.2	<p><b>Number of research papers per teachers in the Journals notified on UGC website during the last five years</b></p> <p>3.3.2.1. <b>Number of research papers in the Journals notified on UGC website during the last five years.</b></p> <p>Answer before DVV Verification:</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>12</td><td>6</td><td>18</td><td>12</td><td>4</td></tr></table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	12	6	18	12	4										
2020-21	2019-20	2018-19	2017-18	2016-17																	
12	6	18	12	4																	

2020-21	2019-20	2018-19	2017-18	2016-17
09	5	18	12	4

Remark : Edited as per data provided

**3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years**

**3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
6	4	0	1	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	2	0	1	0

Remark : Edited as per new data provided

**3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years**

**3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
10	12	11	8	8

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
945	525	234	155	164

Remark : Edited as per student list provided

**4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

## 4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 24

Answer after DVV Verification: 16

Remark : Edited as per data provided

4.1.4

**Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)****4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
663570	447000	179000	180000	359000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.20	4.10	0.10	0.20	7.20

Remark : Edited as per statment provided

4.4.1

**Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)****4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2130890	199000	199000	180000	359000

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9.00	5.90	1.99	5.52	8.51

Remark : Extracted from new data provided

5.2.1

**Average percentage of placement of outgoing students during the last five years****5.2.1.1. Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	8	10	8	7

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	2	1

Remark : Edited as per data provided

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	1	0	1	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4	1	0	1	1

Remark : Edited as per data provided

**6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).**

**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	18	5	5	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11	18	5	5	02

	<p>Remark : No annual reports highlighting the programs undertaken by the teaching faculties provided</p>
7.1.2	<p><b>The Institution has facilities for alternate sources of energy and energy conservation measures</b></p> <ol style="list-style-type: none"> <li>1. Solar energy</li> <li>2. Biogas plant</li> <li>3. Wheeling to the Grid</li> <li>4. Sensor-based energy conservation</li> <li>5. Use of LED bulbs/ power efficient equipment</li> </ol> <p>Answer before DVV Verification : B. 3 of the above          Answer After DVV Verification: C. 2 of the above          Remark : No relevant Geotag photographs attached</p>
7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <ol style="list-style-type: none"> <li>1. Green audit</li> <li>2. Energy audit</li> <li>3. Environment audit</li> <li>4. Clean and green campus recognitions / awards</li> <li>5. Beyond the campus environmental promotion activities</li> </ol> <p>Answer before DVV Verification : B. 3 of the above          Answer After DVV Verification: C. 2 of the above</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <ol style="list-style-type: none"> <li>1. The Code of Conduct is displayed on the website</li> <li>2. There is a committee to monitor adherence to the Code of Conduct</li> <li>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</li> <li>4. Annual awareness programmes on Code of Conduct are organized</li> </ol> <p>Answer before DVV Verification : C. 2 of the above          Answer After DVV Verification: D. 1 of the above</p>

## 2. Extended Profile Deviations

Extended Form Deviations					
ID	Extended Questions				
1.1	<b>Number of courses offered by the Institution across all programs during the last five years</b>				
	Answer before DVV Verification:				
	2020-21	2019-20	2018-19	2017-18	2016-17
			1		

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
192	192	192	192	192

**Number of students year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2416	2329	2470	2686	3023

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2416	2219	2470	2686	3023

**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2540	2540	2540	2540	2500

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
02540	2540	2540	2540	2500

**3.1 Number of full time teachers year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	11	11	12	12

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	12	13	13	13

**4.2 Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11039242	646000	378000	360000	718000



Answer After DVV Verification:				
2020-21	2019-20	2018-19	2017-18	2016-17
8.52	5.52	1.99	5.90	12.00

NAAC



## Opted Out Metrics

## List of Excluded Metrics

**3 Research, Innovations and Extension : Weightage ( 120 )**

## 3.1 Resource Mobilization for Research : Weightage ( 15 )

Ref No	Details of Metric	weightage
3.1.2	Percentage of teachers recognized as research guides (latest completed academic year) ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	5

## 3.3 Research Publications and Awards : Weightage ( 25 )

Ref No	Details of Metric	weightage
3.3.1	Number of Ph.Ds registered per eligible teacher during the last five years ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	5

**5 Student Support and Progression : Weightage ( 130 )**

## 5.1 Student Support : Weightage ( 50 )

Ref No	Details of Metric	weightage
5.1.2	Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	5

## 5.2 Student Progression : Weightage ( 25 )

Ref No	Details of Metric	weightage
5.2.3	Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.) ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	5

**6 Governance, Leadership and Management : Weightage ( 100 )**

## 6.4 Financial Management and Resource Mobilization : Weightage ( 20 )

Ref No	Details of Metric	weightage
6.4.2	Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III) ( Metric Type : <b>Derived</b> , Question Type : <b>QN</b> , Evaluation : <b>By DVV</b> , Nature : <b>Value</b> )	8

← Go to previous page ([https://assessmentonline.naac.gov.in/public/index.php/hei/clarification\\_SSR](https://assessmentonline.naac.gov.in/public/index.php/hei/clarification_SSR))

Extended Profile Deviations

Metrics Level Deviations

HEI Name : Shree Guru Tegh Bahadur Sahib Govt. Degree College,Bilaspur,Rampur

Request Date : 01/10/2021

Number of Clarifications : 10

AISHE ID : C-13380

Response Date : 16/10/2021

Extended ID	Deviation Details and HEI Response	Affected Metrics	Findings of DVV	Response of HEI																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>HEI Input :</p> <table> <tr> <td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr> <tr> <td></td><td></td><td>1</td><td></td><td></td></tr> </table> <p>Recommended Input :</p> <table> <tr> <td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr> <tr> <td>192</td><td>192</td><td>192</td><td>192</td><td>192</td></tr> </table> <p>Remark :</p> <p>1. Edited as per obseravtion 2. As no details about courses are provided by HEI. it is calculated aproximetally as per following A) No. of UG course (3) X No of courses each year(8) X No of years (course duration) (3)=72 B)No. of PG course (10) X No of courses each year(6) X No of years (course duration) (2)=120 Toal course calculated =192</p> <p>Attached Documents :</p> <p>1.Institutional data prescribed format (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631153736_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631153736_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17			1			2020-21	2019-20	2018-19	2017-18	2016-17	192	192	192	192	192	1.3.2	<p>1.Provide the number of courses in each program year-wise. 2.Provide list of Courses (year wise) should be specified on the letter head of HEI with signature of Head of the Institution. 3.Please Note- No of courses should be more than no.of programme</p>	<p>Supporting Document :</p> <p>1.1 New.pdf (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631153736_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631153736_6125.xlsx</a>)</p>
2020-21	2019-20	2018-19	2017-18	2016-17																				
		1																						
2020-21	2019-20	2018-19	2017-18	2016-17																				
192	192	192	192	192																				
1.2	<p><b>Number of programs offered year-wise for last five years</b></p> <p>HEI Input :</p> <table> <tr> <td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr> <tr> <td>17</td><td>17</td><td>17</td><td>17</td><td>17</td></tr> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	17	17	17	17	17	1.2.1	<p>1. Provide year-wise list of ALL programs that have been operational by HEI during the assessment Period. 2.Provoide Brochure/ Prospectus mentioning program offered during last five years. 3.Provide list of Programs (year wise) should be specified on the letter head of HEI with signature of Head of the Institution</p>	<p>Supporting Document :</p> <p>1.2.pdf (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631153736_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631153736_6125.xlsx</a>)</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																				
17	17	17	17	17																				

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DVV Clarification History

2.1	<p><b>Number of students year-wise during last five years</b></p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2329</td><td>2470</td><td>2686</td><td>3023</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2219</td><td>2470</td><td>2686</td><td>3023</td></tr></table> <p>Remark :</p> <p>1. Edited as per data provided 2. Year wise list of students approved by the affiliating University not provided</p> <p>Attached Documents :</p> <p>1. Institutional data in prescribed format (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631095986_6125.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631095986_6125.pdf</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2329	2470	2686	3023	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2219	2470	2686	3023	<p>1.2.3 1.3.3 2.2.2 5.1.1 5.1.4 3.4.4 4.3.2 2.3.3 5.1.2 4.2.4</p> <p>1. Provide appropriate document duly certified by competent authorities. 2. Provide year wise list of students approved by the affiliating University</p>	<p>2019-20 - 2219 Students</p> <p>Supporting Document :</p> <p>Students.pdf (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631095986_6125.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631095986_6125.pdf</a>)</p>
2020-21	2019-20	2018-19	2017-18	2016-17																			
2416	2329	2470	2686	3023																			
2020-21	2019-20	2018-19	2017-18	2016-17																			
2416	2219	2470	2686	3023																			
2.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2540</td><td>2540</td><td>2540</td><td>2540</td><td>2500</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>02540</td><td>2540</td><td>2540</td><td>2540</td><td>2500</td></tr></table> <p>Remark :</p> <p>1. Seats Earmark here is more than total sanction sheets 2. Total Govt. circular attached. Unable to extract from details provided</p> <p>Attached Documents :</p> <p>1. Institutional data in prescribed format (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631015531_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631015531_6125.docx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2540	2540	2540	2540	2500	2020-21	2019-20	2018-19	2017-18	2016-17	02540	2540	2540	2540	2500	<p>2.1.2</p> <p>1. Provide document showing the Reserved category should be mentioned separately for each category as State government / Central Government reservation policy for admission to higher education and also provide the number of seats reserved for each of the programmes and the program-wise total authenticated by</p>	<p>Supporting Document :</p> <p>DVV 2.1.2.docx (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631015531_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631015531_6125.docx</a>)</p>
2020-21	2019-20	2018-19	2017-18	2016-17																			
2540	2540	2540	2540	2500																			
2020-21	2019-20	2018-19	2017-18	2016-17																			
02540	2540	2540	2540	2500																			
2.3	<p><b>Number of outgoing / final year students year-wise during last five years</b></p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>838</td><td>868</td><td>852</td><td>961</td><td>1101</td></tr></table> <p>Attached Documents :</p> <p>1. Institutional data in prescribed format (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1628148349_6125.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1628148349_6125.pdf</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	838	868	852	961	1101	<p>5.2.1 5.2.2</p> <p>1. Provide authenticated document showing the number of outgoing/ final year students in different programs during the assessment period 2. Provide the data separately for each program year wise</p>	<p>Supporting Document :</p> <p>Year.pdf (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1628148349_6125.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1628148349_6125.pdf</a>)</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																			
838	868	852	961	1101																			



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DVV Clarification History

3.1	<p><b>Number of full time teachers year-wise during the last five years</b></p> <p>HEI Input :</p> <table border="1"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>12</td> <td>11</td> <td>11</td> <td>12</td> <td>12</td> </tr> </table> <p>Recommended Input :</p> <table border="1"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>12</td> <td>12</td> <td>13</td> <td>13</td> <td>13</td> </tr> </table> <p>Remark : Edited as per new data provided</p> <p>Attached Documents :</p> <p>1.Institutional data in prescribed format (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631093847_6125.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631093847_6125.pdf</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	12	11	11	12	12	2020-21	2019-20	2018-19	2017-18	2016-17	12	12	13	13	13	<p>2.4.2 3.3.2 2.2.2 3.3.3 6.3.4 6.3.2 3.1.2 2.4.3 4.2.4 2.4.1</p>	<p>1.Provide the list of all full time teachers indicating the departmental affiliation during the assessment period year wise authenticated by the Principal on the letter head of HEI</p>	<p>Supporting Document :</p> <p>2.2.2.pdf (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631093847_6125.pdf">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631093847_6125.pdf</a>)</p>
2020-21	2019-20	2018-19	2017-18	2016-17																				
12	11	11	12	12																				
2020-21	2019-20	2018-19	2017-18	2016-17																				
12	12	13	13	13																				
3.2	<p><b>Number of sanctioned posts year-wise during last five years</b></p> <p>HEI Input :</p> <table border="1"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>22</td> <td>22</td> <td>22</td> <td>22</td> <td>22</td> </tr> </table> <p>Attached Documents :</p> <p>1.Institutional data in prescribed format (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	22	22	22	22	22	<p>2.4.1</p>	<p>1. Official letter(s) of sanction of posts from the statutory body /Government / Board of Management during the assessment period (year wise), if applicable. 2. Unable to open link that provided</p>	<p>Supporting Document :</p> <p>3.2..docx (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx</a>)</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																				
22	22	22	22	22																				
4.1	<p><b>Total number of classrooms and seminar halls</b></p> <p>HEI Input : 24</p>	<p>4.1.3</p>	<p>1.Provide list of number of classrooms and seminar hall. 2.Provide Geo tagged photos of classrooms and seminar hall</p>	<p>Supporting Document :</p> <p>4.1.docx (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx</a>)</p>																				
4.2	<p><b>Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)</b></p> <p>HEI Input :</p> <table border="1"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>11039242</td> <td>646000</td> <td>378000</td> <td>360000</td> <td>718000</td> </tr> </table> <p>Recommended Input :</p> <table border="1"> <tr> <td>2020-21</td> <td>2019-20</td> <td>2018-19</td> <td>2017-18</td> <td>2016-17</td> </tr> <tr> <td>8.52</td> <td>5.52</td> <td>1.99</td> <td>5.90</td> <td>12.00</td> </tr> </table> <p>Remark : Edited as per new data provided</p>	2020-21	2019-20	2018-19	2017-18	2016-17	11039242	646000	378000	360000	718000	2020-21	2019-20	2018-19	2017-18	2016-17	8.52	5.52	1.99	5.90	12.00	<p>4.4.1 4.1.4</p>	<p>1.Provide audited Statement of income and expenditure duly certified by Principal and Chartered Accountant highlighting the salary component. Also provide a statement showing the total expenditure excluding the salary component for each of the years certified by the Principal and Chartered Accountant</p>	<p>Supporting Document :</p> <p>4.1.4 (2).pdf (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/dynamic_1631014960_6125.xlsx</a>)</p>
2020-21	2019-20	2018-19	2017-18	2016-17																				
11039242	646000	378000	360000	718000																				
2020-21	2019-20	2018-19	2017-18	2016-17																				
8.52	5.52	1.99	5.90	12.00																				

6/30/22, 2:32 PM

DVV Clarification History

4.3	<b>Number of Computers</b>  HEI Input : 50	4.3.2	1.Provide Stock register extracts and invoice copy duly certified	Supporting Document :  4.3.pdf ( <a href="https://assessmentonline.naac.gov.in/public/index.php/hei/view_dvvclarification_details?jobid=4067">https://assessmentonline.naac.gov.in/public/index.php/hei/view_dvvclarification_details?jobid=4067</a> )
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[← Go to previous page](https://assessmentonline.naac.gov.in/public/index.php/hei/clarification_SSR)  
[\(https://assessmentonline.naac.gov.in/public/index.php/hei/clarification\\_SSR\)](https://assessmentonline.naac.gov.in/public/index.php/hei/clarification_SSR)

Extended Profile Deviations

Metrics Level Deviations

HEI Name : Shree Guru Tegh Bahadur Sahib  
Govt. Degree College,Bilaspur,Rampur

Assignment Date : 15/09/2021

Number of Clarifications : 39

AISHE ID : C-13380

Last Date : 30/09/2021

Metric ID	Deviation Details and HEI Response	Findings of DVV															
1.2.1	<p><b>Percentage of Programmes in which Choice Based Credit System (CBCS)/ electivecourse system has been implemented</b></p> <p>1.2.1.1. <b>Number of Programmes in which CBCS / Elective course system implemented.</b></p> <p>HEI Input : 17</p> <table><tr><td colspan="5">Attached Documents :</td></tr><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td colspan="5">1.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/22.1_1628952694_6125.xlsx)</td></tr></table>	Attached Documents :					2020-21	2019-20	2018-19	2017-18	2016-17	1.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/22.1_1628952694_6125.xlsx)					<p>1.Provide list of programs in which CBCS/Elective course system implemented the last completed academic year certificate the Registrar of affiliating university</p> <p>2.provide minutes of relevant Academic Council/BOSmeeting</p>
Attached Documents :																	
2020-21	2019-20	2018-19	2017-18	2016-17													
1.Institutional data in prescribed format (https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/22.1_1628952694_6125.xlsx)																	

<p>1.3.2</p> <p><b>Average percentage of courses that include experiential learning through projectwork/field work/internship during last five years</b></p> <p><b>1.3.2.1. Number of courses that include experiential learning through projectwork/field work/internship year-wise during last five years</b></p> <p>HEI Input :</p>  <p>Attached Documents :</p> <p>1.Programme / Curriculum/ Syllabus of the courses (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.3.2_1629725939_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.3.2_1629725939_6125.xlsx</a>) 2.MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.3.2_1631111042_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.3.2_1631111042_6125.xlsx</a>)</p>		<p>1.Provide document showing the experimental learning through project work/field work/internship as prescribed by the affiliating university curriculum.</p>
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1.3.3	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.3.1. <b>Number of students undertaking project work/field work / internships</b></p> <p>HEI Input : 41</p> <p>Attached Documents :</p> <p>1.List of programmes and number of students undertaking project work/field work/ /internships (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.3.3_1628952922_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.3.3_1628952922_6125.xlsx</a>)</p>	<p>1.Provide list of students undertaking the field projects / internship program-wise in the last completed academic year along with the details of title, place of work etc. 2.provide internship completion certificate / project</p>
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:Options:</b></p> <ol style="list-style-type: none"> <li><b>1. Feedback collected, analysed and action taken and feedback available on website</b></li> <li><b>2. Feedback collected, analysed and action has been taken</b></li> <li><b>3. Feedback collected and analysed</b></li> <li><b>4. Feedback collected</b></li> <li><b>5. Feedback not collected</b></li> </ol> <p>HEI Input : A. Feedback collected, analysed and action taken and feedback available on website</p> <p>Recommended Input : B. Feedback collected, analysed and action has been taken</p> <p>Remark : 1. No evidence for availability on website 2.NO documents that showing the communication with the Affiliating University for the Feedback provided. 3.No action taken by the affiliating university on the feedback</p> <p>Attached Documents :</p> <p>1.Upload any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.4.2_1631111188_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/1.4.2_1631111188_6125.docx</a>)</p>	<p>1.Provide stakeholder feedback analysis report signed by the Principal. 2.Provide department wise Action taken Report feedback signed by competent authority 3.Provide documents showing the communication with</p>

2.1.1

**Average Enrolment percentage (Average of last five years)****Number of students admitted year-wise during last five years**

HEI Input :

2020-21	2019-20	2018-19	2017-18	2016-17
2416	2329	2470	2686	3023

Recommended Input :

2020-21	2019-20	2018-19	2017-18	2016-17
2416	2219	2470	2686	3023

**Number of sanctioned seats year wise during last five years**

HEI Input :

2020-21	2019-20	2018-19	2017-18	2016-17
5080	5080	5080	5080	5080

Recommended Input :

2020-21	2019-20	2018-19	2017-18	2016-17
5080	5080	5080	5080	5080

Remark :

1. Edited as per data provided 2. No document related to Sanction of intake from affiliating University/Government/ statutory body provided.

Attached Documents :

1. Institutional data in prescribed format

(https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.1.1\_1628860373\_6125.xlsx)

1. Provide document related to Sanction intake from affiliating University/Government/ statutory body.  
2. Provide approved admission list year-wise/ program-wise from the affiliating university.

2.1. 2	<p>Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)</p> <p>2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2329</td><td>2470</td><td>2686</td><td>2400</td></tr></table> <p>DVV suggested Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2154</td><td>1568</td><td>1748</td><td>1801</td><td>2063</td></tr></table> <p>HEI clarification Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2416</td><td>2219</td><td>2470</td><td>2686</td><td>3023</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2154</td><td>1568</td><td>1748</td><td>1801</td><td>2063</td></tr></table> <p>Attached Documents :</p> <p>1.Average percentage of seats filled against seats reserved (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.1.2_1628861158_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.1.2_1628861158_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2329	2470	2686	2400	2020-21	2019-20	2018-19	2017-18	2016-17	2154	1568	1748	1801	2063	2020-21	2019-20	2018-19	2017-18	2016-17	2416	2219	2470	2686	3023	2020-21	2019-20	2018-19	2017-18	2016-17	2154	1568	1748	1801	2063	<p>1. Edited as per the data provided 2. Provide copy of letter issued by state govt. or Central Government indicating the reserved categories to be considered as per state rule (Translate copy in English to b</p>
2020-21	2019-20	2018-19	2017-18	2016-17																																						
2416	2329	2470	2686	2400																																						
2020-21	2019-20	2018-19	2017-18	2016-17																																						
2154	1568	1748	1801	2063																																						
2020-21	2019-20	2018-19	2017-18	2016-17																																						
2416	2219	2470	2686	3023																																						
2020-21	2019-20	2018-19	2017-18	2016-17																																						
2154	1568	1748	1801	2063																																						
2.2. 2	<p>Student- Full time teacher ratio (Data for the latest completed academic year)</p> <p>Attached Documents :</p> <p>1. Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.2.2_1628861280_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.2.2_1628861280_6125.xlsx</a>)</p>	<p>1. Provide certified list of full time teachers along with the departmental affiliation in the latest completed academic year. 2. Provide list showing the number of students across all year in each of the programs in the lat</p>																																								

2.3.3	<p>Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )</p> <p>2.3.3.1. Number of mentors</p> <p>HEI Input : 12</p> <p>Attached Documents :</p> <p>1.Upload year wise, number of students enrolled and full time teachers on roll. (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.3.3_1631111517_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.3.3_1631111517_6125.xlsx</a>) 2.mentor/mentee ratio (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.3.3_1631111531_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.3.3_1631111531_6125.xlsx</a>) 3.Circulars pertaining to assigning mentors to mentees (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.3.3_1630999868_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.3.3_1630999868_6125.docx</a>)</p>	<p>1.Provide copy of circular pertaining t details of mentor a their allotted mente</p> <p>2.provide approved Mentor list as announced by the H2.Provide issues rai and resolved in the</p>										
2.4.1	<p>Average percentage of full time teachers against sanctioned posts during the last five years</p> <p>Attached Documents :</p> <p>1.Year wise full time teachers and sanctioned posts for 5 years (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.1_1630999961_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.1_1630999961_6125.xlsx</a>) 2.List of the faculty members authenticated by the Head of</p>	<p>mentor system has be attached mentor</p> <p>1.Provide sanction letters indicating number of posts sanctioned by the</p>										
2.4.2	<p>HEI (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.1_1630928210_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.1_1630928210_6125.docx</a>)</p> <p>3.Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.1_1631080425_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.1_1631080425_6125.docx</a>)</p> <p>Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)</p> <p>2.4.2.1. Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>8</td><td>9</td><td>8</td><td>10</td><td>9</td></tr></table>	2020-21	2019-20	2018-19	2017-18	2016-17	8	9	8	10	9	<p>competent authority (including Management sanctioned posts).</p> <p>(Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.2_1631112308_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.2_1631112308_6125.xlsx</a>) 2.Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.2_1631000201_">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.2_1631000201_</a></p>
2020-21	2019-20	2018-19	2017-18	2016-17								
8	9	8	10	9								
	<p>Attached Documents :</p> <p>1.List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. /D.Litt. and number of full time teachers for 5 years</p>											

6125  
.docx  
)

1. Provide Ph. D.certificates of allfaculties

2.4.3	<p>Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)</p> <p>2.4.3.1. Total experience of full-time teachers</p> <p>HEI Input : 394</p> <p>DVV suggested Input :75.6</p> <p>HEI clarification Input :394</p> <p>Recommended Input : 63</p> <p>Remark : Edited as per new data provided</p> <p>Attached Documents :</p> <p>1. List of Teachers including their PAN, designation, dept and experience details(Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.3_1631081036_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.3_1631081036_6125.xlsx</a>) 2. Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.3_1631080445_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.4.3_1631080445_6125.docx</a>)</p>	1. Edited as per data provided .																				
2.6.3	<p>Average pass percentage of Students during last five years</p> <p>Number of final year students who passed the university examination year-wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>838</td><td>881</td><td>852</td><td>961</td><td>1101</td></tr></table> <p>Number of final year students who appeared for the university examination year-wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>838</td><td>940</td><td>937</td><td>1121</td><td>1169</td></tr></table> <p>Attached Documents :</p> <p>1. Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.6.3_16288">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/2.6.3_16288</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	838	881	852	961	1101	2020-21	2019-20	2018-19	2017-18	2016-17	838	940	937	1121	1169	61970_6125.xlsx )
2020-21	2019-20	2018-19	2017-18	2016-17																		
838	881	852	961	1101																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
838	940	937	1121	1169																		



1. Provide the results of the assessment by the affiliated university attested by the principal.

2. Provide the certificate issued by the report from the Controller of Examinations of the affiliated university indicating

3.2. 2	<p><b>Number of workshops/seminars conducted on Research Methodology, IntellectualProperty Rights (IPR) and entrepreneurship during the last five years</b></p> <p>3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>2</td><td>1</td><td>0</td><td>0</td><td>0</td></tr></table> <p>Attached Documents :</p> <p>1. Report of the event (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.2.2_1631003293_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.2.2_1631003293_6125.docx</a>) 2.List of workshops/seminars during last 5 years (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.2.2_1630929578_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.2.2_1630929578_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	2	1	0	0	0	<p>1. Provide detailed report for each program. Provide photograph with daand captions; title o the workshops / seminars conducted 3.Provide details of resource persons.</p>
2020-21	2019-20	2018-19	2017-18	2016-17								
2	1	0	0	0								
3.3. 1	<p><b>Number of Ph.Ds registered per eligible teacher during the last five years</b></p> <p><b>How many Ph.Ds registered per eligible teacher within last five years</b></p> <p>HEI Input :</p> <p>3</p> <p>Recommended Input :</p> <p>3</p> <p><b>Number of teachers recognized as guides during the last five years</b></p> <p>HEI Input :</p> <p>4</p> <p>Recommended Input :1</p> <p>Remark :</p> <p>Edited as per data provided</p>	<p>1. Provide PhD Awar letters to PhD studeif any. 2.provide let from the university indicating name of PhD student with ti of the doctoral studand the name of th guide.</p>										

**Attached Documents :**

1. List of PhD scholars and their details like name of the guide, title of thesis, year of award etc  
([https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.3.1\\_1630929641\\_6125.xlsx](https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.3.1_1630929641_6125.xlsx))

3.3.  
2**Number of research papers per teachers in the Journals notified on UGC website during the last five years****3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.****HEI Input :**

2020-21	2019-20	2018-19	2017-18	2016-17
12	6	18	12	4

**Recommended Input :**

2020-21	2019-20	2018-19	2017-18	2016-17
09	5	18	12	4

**Remark :**

Edited as per data provided

**Attached Documents :**

1. List of research papers by title, author, department, name and year of publication

(https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.3.2\_1631116302\_6125.xlsx) 2. Any additional information

(https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.3.2\_1631013828\_6125.docx)

1. Provide screenshot of research articles clearly showing the title of the article, affiliation, name of journal, year and authors name if the links and DOI number are not available.

3.4.2	<p><b>Number of awards and recognitions received for extension activities from government/government recognised bodies during the last five years</b></p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>6</td><td>4</td><td>0</td><td>1</td><td>0</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>2</td><td>0</td><td>1</td><td>0</td></tr></table> <p>Remark : Edited as per new data provided</p> <p>Attached Documents :</p> <p>1.Number of awards for extension activities in last 5 year (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.2_1631000755_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.2_1631000755_6125.xlsx</a>) 2.e-copy of the award letters</p>	2020-21	2019-20	2018-19	2017-18	2016-17	6	4	0	1	0	2020-21	2019-20	2018-19	2017-18	2016-17	1	2	0	1	0	<p>1. Provide e- Copies award letters issued the awarding agency 2.Any supporting document in relevato the metric</p>
2020-21	2019-20	2018-19	2017-18	2016-17																		
6	4	0	1	0																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
1	2	0	1	0																		
3.4.3	<p>(<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.2_1631013906_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.2_1631013906_6125.docx</a>)</p> <p><b>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</b></p> <p>3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>6</td><td>6</td><td>4</td><td>4</td><td>3</td></tr></table> <p>Attached Documents :</p> <p>1.Reports of the event organized (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.3_1631013980_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.3_1631013980_6125.docx</a>) 2.Number of extension and outreach Programmes conducted with industry, community etc for the last five years (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.3_1631078409_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.3_1631078409_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	6	6	4	4	3	<p>1. Provide geo tagg Photographs and an other supporting document of releva should have proper captions and dates.</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																		
6	6	4	4	3																		

3.4.4	<p>Average percentage of students participating in extension activities at 3.4.3. above during last five years</p> <p>3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>10</td><td>12</td><td>11</td><td>8</td><td>8</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>945</td><td>525</td><td>234</td><td>155</td><td>164</td></tr></table> <p>Remark : Edited as per student list provided</p> <p>Attached Documents :</p> <p>1. Report of the event (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.4_1631013996_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.4_1631013996_6125.docx</a>) 2. Average percentage of students participating in</p>	2020-21	2019-20	2018-19	2017-18	2016-17	10	12	11	8	8	2020-21	2019-20	2018-19	2017-18	2016-17	945	525	234	155	164	<p>1. Provide photograph or any supporting document of relevance should have proper captions and dates</p>
2020-21	2019-20	2018-19	2017-18	2016-17																		
10	12	11	8	8																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
945	525	234	155	164																		
3.5.1	<p>extension activities with Govt or NGO etc (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.4_1631116439_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.4.4_1631116439_6125.xlsx</a>)</p> <p>Number of Collaborative activities for research, Faculty exchange, Student exchange/internship per year</p> <p>3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1</td><td>1</td><td>0</td><td>0</td><td>1</td></tr></table> <p>Attached Documents :</p> <p>1. e-copies of related Document (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.5.1_1631014315_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.5.1_1631014315_6125.docx</a>) 2. Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.5.1_1631014349_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/3.5.1_1631014349_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1	1	0	0	1	<p>1. Provide copies of documents indicating the collaboration/ related documents indicating the nature of collaboration and activities year-wise 2. Provide summary the collaboration indicating start date and end date, nature of</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																		
1	1	0	0	1																		

4.1.3	<p>Percentage of classrooms and seminar halls with ICT- enabled facilities such as smartclass, LMS, etc. (Data for the latest completed academic year)</p> <p>4.1.3.1. Number of classrooms and seminar halls with ICT facilities</p> <p>HEI Input : 24</p> <p>Recommended Input : 16</p> <p>Remark : Edited as per data provided</p> <p>Attached Documents :</p> <p>1.Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.3_1631001367_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.3_1631001367_6125.xlsx</a>) 2.Upload any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.3_1631001382_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.3_1631001382_6125.docx</a>)</p>	<p>1. Provide geo-tagged photographs of ICT enabled class room /seminar halls with caption (Note- ICT facilities should be visible in photo)</p>																				
4.1.4	<p>Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)</p> <p>4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wiseduring last five years (INR in lakhs)</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>663570</td><td>447000</td><td>179000</td><td>180000</td><td>359000</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0.20</td><td>4.10</td><td>0.10</td><td>0.20</td><td>7.20</td></tr></table> <p>Remark : Edited as per statment provided</p> <p>Attached Documents :</p> <p>1. Upload Details of budget allocation, excluding salary during the last five years (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.4_1629728444_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.4_1629728444_6125.xlsx</a>) 2.Upload audited utilization statements (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.4_1631001413_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.1.4_1631001413_6125.docx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	663570	447000	179000	180000	359000	2020-21	2019-20	2018-19	2017-18	2016-17	0.20	4.10	0.10	0.20	7.20	<p>1. Provide the consolidated fund allocation towards infrastructure augmentation facility duly certified by the Finance Officer and Chartered Accountant</p> <p>2. Provide relevant items highlited in th audited income and</p>
2020-21	2019-20	2018-19	2017-18	2016-17																		
663570	447000	179000	180000	359000																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
0.20	4.10	0.10	0.20	7.20																		

4.2.4	<p><b>Percentage per day usage of library by teachers and students ( foot falls and login datafor online access) during the latest completed academic year</b></p> <p>4.2.4.1. Number of teachers and students using library per day over last one year</p> <p>HEI Input : 15</p> <p>Attached Documents :</p> <p>1.Details of library usage by teachers and students (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.2.4_1631001493_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.2.4_1631001493_6125.docx</a>)</p>	<p>1.Provide certified screenshots of the data for the 5 days (Last week of NOV 2019) for online access.</p>
4.3.2	<p><b>Student - Computer ratio (Data for the latest completed academic year)</b></p> <p>Attached Documents :</p> <p>1.Upload any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.3.2_1630930107_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.3.2_1630930107_6125.docx</a>)</p>	<p>1.Note-Number of Computers availabl for student use only will be considered ( Only). 2.Provide bill for the purchase of same computers. 3.Provide highlighte entry in stock registers. 4.note-Th computers for offic</p>
4.3.3	<p><b>Bandwidth of internet connection in the Institution</b></p> <p>HEI Input : C. 10 MBPS – 30 MBPS</p> <p>Attached Documents :</p> <p>1.Upload any additional Information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.3.3_1628661673_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.3.3_1628661673_6125.docx</a>) 2.Details of available bandwidth of internet connection in the Institution (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.3.3_1630938880_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.3.3_1630938880_6125.xlsx</a>)</p>	<p>1.Provide bills for a one month/one quarter maximum three months old o the latest complete academic year indicating internet connection plan, sp and bandwidth and HEI's name. E-copy document of</p>

4.4.1	<p><b>Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)</b></p> <p>4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>21308900</td><td>199000</td><td>199000</td><td>180000</td><td>359000</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>9.00</td><td>5.90</td><td>1.99</td><td>5.52</td><td>8.51</td></tr></table> <p>Remark : Extracted from new data provided</p> <p>Attached Documents :</p> <p>1.Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.4.1_1629728734_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.4.1_1629728734_6125.xlsx</a>) 2.Audited statements of accounts (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.4.1_1631001743_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/4.4.1_1631001743_6125.docx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	21308900	199000	199000	180000	359000	2020-21	2019-20	2018-19	2017-18	2016-17	9.00	5.90	1.99	5.52	8.51	<p>1. Provide audited income and expenditure statement highlighting the use of expenditure incurred on maintenance of physical facilities and academic support facilities duly certified by Head of the</p>
2020-21	2019-20	2018-19	2017-18	2016-17																		
21308900	199000	199000	180000	359000																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
9.00	5.90	1.99	5.52	8.51																		
5.1.1	<p><b>Average percentage of students benefited by scholarships and free ships provided by the Government during last five years</b></p> <p>5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>1486</td><td>1723</td><td>1522</td><td>1858</td><td>0</td></tr></table> <p>Attached Documents :</p> <p>1.upload self attested letter with the list of students sanctioned scholarship (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.1_1631001810_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.1_1631001810_6125.docx</a>) 2.Upload any additional information Average percentage of students benefited by scholarships and free ships provided by the Government during the last five years (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.1_1630930774_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.1_1630930774_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	1486	1723	1522	1858	0	<p>1. Provide policy document of HEI forward of scholarship and free ship. Upload sanction letter of scholarship / free ship for each of the schemes. 2. provide audited income and expenditure statement of the HEI highlight</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																		
1486	1723	1522	1858	0																		



5.1.3	<p><b>Capacity building and skills enhancement initiatives taken by the institution include the following</b></p> <p><b>1. Soft skills</b> <b>2. Language and communication skills</b> <b>3. Life skills (Yoga, physical fitness, health and hygiene)</b> <b>4. ICT/computing skills</b></p> <p>HEI Input : C. 2 of the above</p> <p>Attached Documents :</p> <p>1.Details of capability building and skills enhancement initiatives (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.3_1629366186_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.3_1629366186_6125.xlsx</a>) 2.Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.3_1630930934_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.3_1630930934_6125.docx</a>)</p>	<p>1. Provide year-wise of students attending each of these schemes as endorsed by the competent authority</p> <p>2. Provide detailed report of the programme and photograph with date and caption</p>										
5.1.4	<p><b>Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years</b></p> <p>5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>45</td><td>150</td><td>31</td><td>29</td><td>26</td></tr></table> <p>Attached Documents :</p> <p>1. Number of students benefitted by guidance for competitive examinations and career counselling during the last five years (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.4_1631084127_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.4_1631084127_6125.xlsx</a>) 2. Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.4_1630931010_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.1.4_1630931010_6125.docx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	45	150	31	29	26	<p>1. Provide copy of circular/brochure/ report of such programs details with photographs having caption of these source persons.</p> <p>2. Provide year-wise list of students attending each of these schemes signed by Compete</p>
2020-21	2019-20	2018-19	2017-18	2016-17								
45	150	31	29	26								

5.2.  
1**Average percentage of placement of outgoing students during the last five years****5.2.1.1. Number of outgoing students placed year - wise during the last five years.****HEI Input :**

2020-21	2019-20	2018-19	2017-18	2016-17
12	8	10	8	7

**Recommended Input :**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	1	2	1

**Remark :**

Edited as per data provided

**Attached Documents :**

1. Upload any additional information

(https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.2.1\_1630942134\_6125.docx) 2.Details of student placement during the last five years

(Data Template)

(https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.2.1\_1630942108\_6125.xlsx)

1. Provide list of students placed also with placement details such as name of the company, compensation, etc year wise.

5.3.1	<p><b>Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.</b></p> <p>5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>5</td><td>1</td><td>0</td><td>1</td><td>1</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>4</td><td>1</td><td>0</td><td>1</td><td>1</td></tr></table> <p>Remark : Edited as per data provided</p> <p>Attached Documents :</p> <p>1.Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.1_1630944162_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.1_1630944162_6125.xlsx</a>) 2.e-copies of award letters and certificates (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.1_1630944024_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.1_1630944024_6125.docx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	5	1	0	1	1	2020-21	2019-20	2018-19	2017-18	2016-17	4	1	0	1	1	<p>1. Provide e-copies award letters and certificates for all 5 years</p>
2020-21	2019-20	2018-19	2017-18	2016-17																		
5	1	0	1	1																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
4	1	0	1	1																		
5.3.3	<p><b>Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)</b></p> <p>5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>26</td><td>40</td><td>31</td><td>32</td><td>28</td></tr></table> <p>Attached Documents :</p> <p>1.Report of the event (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.3_1631002249_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.3_1631002249_6125.docx</a>) 2.Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.3_1631092439_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/5.3.3_1631092439_6125.xlsx</a>)</p>	2020-21	2019-20	2018-19	2017-18	2016-17	26	40	31	32	28	<p>1. Provide report of events/along with photographs appropriately dated and captioned year wise. 2.provide cop circular/brochure indicating such kind activities.</p>										
2020-21	2019-20	2018-19	2017-18	2016-17																		
26	40	31	32	28																		

6.2.3	<p><b>Implementation of e-governance in areas of operation</b></p> <p><b>1. Administration</b> <b>2. Finance and Accounts</b> <b>3. Student Admission and Support</b> <b>4. Examination</b></p> <p>HEI Input : A. All of the above</p> <p>Attached Documents :</p>	<p>1. Provide institution expenditure statements for the heads of E-governance implementation reflected in the aud statement.</p> <p>2. provide ERP Document</p> <p>3. provide screen shot of user interfaces of</p>										
6.3.3	<p>1. Details of implementation of e-governance in areas of operation, Administration etc (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.2.3_1630944425_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.2.3_1630944425_6125.xlsx</a>) 2. Any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.2.3_1631002326_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.2.3_1631002326_6125.docx</a>)</p> <p><b>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</b></p> <p>6.3.3.1. <b>Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wiseduring the last five years</b></p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>21</td><td>14</td><td>0</td><td>0</td><td>1</td></tr></table> <p>Attached Documents :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	21	14	0	0	1	<p>1. Provide brochures and Reports year-w</p> <p>2. Photographs with date and caption.</p> <p>3. provide annual reports of the programme conducted at institution level</p>
2020-21	2019-20	2018-19	2017-18	2016-17								
21	14	0	0	1								
	<p>1. Reports of the Human Resource Development Centres (UGC ASC or other relevant centres) (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.3_1631091857_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.3_1631091857_6125.docx</a>) 2. Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.3_1631091816_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.3_1631091816_6125.xlsx</a>)</p>											

6.3.4	<p>Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).</p> <p>6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year- wise during the last five years</p> <p>HEI Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>11</td><td>18</td><td>5</td><td>5</td><td>2</td></tr></table> <p>Recommended Input :</p> <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>11</td><td>18</td><td>5</td><td>5</td><td>02</td></tr></table> <p>Remark :</p> <p>No annual reports highlighting the programs undertaken by the teaching faculties provided</p> <p>Attached Documents :</p> <p>1. Upload any additional information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.4_1631002577_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.4_1631002577_6125.docx</a>) 2.Details of teachers attending professional</p>	2020-21	2019-20	2018-19	2017-18	2016-17	11	18	5	5	2	2020-21	2019-20	2018-19	2017-18	2016-17	11	18	5	5	02	<p>1. Provide annual reports highlighting the programs undertaken by the teaching faculties.</p>
2020-21	2019-20	2018-19	2017-18	2016-17																		
11	18	5	5	2																		
2020-21	2019-20	2018-19	2017-18	2016-17																		
11	18	5	5	02																		
7.1.2	<p>development programmes during the last five years (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.4_1631002529_6125.xlsx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/6.3.4_1631002529_6125.xlsx</a>)</p> <p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"><li>1. Solar energy</li><li>2. Biogas plant</li><li>3. Wheeling to the Grid</li><li>4. Sensor-based energy conservation</li><li>5. Use of LED bulbs/ power efficient equipment</li></ol> <p>HEI Input :</p> <p>B. 3 of the above</p> <p>Recommended Input :</p> <p>C. 2 of the above</p> <p>Remark :</p> <p>No relevant Geotag photographs attached</p>	<p>1. Provide bills for the purchase of equipments for the facilities created on this metric. 2. Provide any other relevant proof for the select options. 2. provide permission document for connecting to the grid from the</p>																				

Attached Documents :

1. Any other relevant information

([https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.2\\_1630944593\\_6125.docx](https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.2_1630944593_6125.docx))

7.1.4	<p><b>Water conservation facilities available in the Institution:</b></p> <ol style="list-style-type: none"> <li><b>1. Rain water harvesting</b></li> <li><b>2. Borewell /Open well recharge</b></li> <li><b>3. Construction of tanks and bunds</b></li> <li><b>4. Waste water recycling</b></li> <li><b>5. Maintenance of water bodies and distribution system in the campus</b></li> </ol> <p>HEI Input : B. 3 of the above</p> <p>Attached Documents :</p> <p>1.Any other relevant information (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.4_1631117277_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.4_1631117277_6125.docx</a>)</p>	<p>1.Provide bills for t purchase of equipments for the facilities created un this metric. 2.Provid green audit reports water conservation recognised bodies</p>
7.1.5	<p><b>Green campus initiatives include:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of Bicycles/ Battery powered vehicles</b></li> <li><b>3. Pedestrian Friendly pathways</b></li> <li><b>4. Ban on use of Plastic</b></li> <li><b>5. landscaping with trees and plants</b></li> </ol> <p>HEI Input : C. 2 of the above</p> <p>Attached Documents :</p> <p>1.Any other relevant documents (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.5_1631002962_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.5_1631002962_6125.docx</a>)</p>	<p>1. Provide policy document on the green campus. 2. provide circulars the implementation the initiatives and a other supporting document.</p>

7.1.6	<p><b>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions / awards</b></li> <li><b>5. Beyond the campus environmental promotion activities</b></li> </ol> <p>HEI Input : B. 3 of the above</p> <p>DVV suggested Input : D.1 of the above</p> <p>HEI clarification Input : C. 2 of the above</p> <p>Recommended Input : C. 2 of the above Attached</p> <p>Documents :</p> <p>1.Reports on environment and energy audits submitted by the auditing agency (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.6_1630944823_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.6_1630944823_6125.docx</a>)</p>	<p>1.Edited as per data provided 2.Provide policy document on environment and energy usage 3.Provide certificate from the auditing agency. 4.Provide certificates of the awards received from the recognized agency</p>
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7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <ol style="list-style-type: none"> <li><b>1. The Code of Conduct is displayed on the website</b></li> <li><b>2. There is a committee to monitor adherence to the Code of Conduct</b></li> <li><b>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></li> <li><b>4. Annual awareness programmes on Code of Conduct are organized</b></li> </ol> <p>HEI Input : C. 2 of the above</p> <p>DVV suggested Input : D. 1 of the above</p> <p>HEI clarification Input :No answer change</p> <p>Recommended Input : D. 1 of the above</p> <p>Attached Documents :  1.Code of ethics policy document (<a href="https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.10_1631003135_6125.docx">https://assessmentonline.naac.gov.in/storage/app/hei/SSR/105980/7.1.10_1631003135_6125.docx</a>)</p>	<p>1.Edited as per document provided 2.Constitution and proceedings of the monitoring committ 3.Provide circulars geo tagged photographs of the activities organized under themetric for teachers, students,</p>
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